



PORTAGE COUNTY

MEETING AGENDA

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, January 4, 2024

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 378 348 416, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

APPROVAL OF MINUTES

1. December 7, 2023

REPORTS

2. Vendor Report November 2023
3. Budget Review
4. Resource Center Reports
 - SAMS Call Profiler Sept-Nov
 - SAMS Agency Call Report Sept-Nov
 - LTC Enrollment Report Nov
5. Senior Center
 - December Advisory Council Minutes
6. Advocacy Update
 - GWAAR-WAAN State Legislation Tracking 2023-2024
7. Director's Report

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings

- Special meeting attendance reports

9. Complaint Grievance Plan 2023

10. HPPP Grant Application

11. Connexus Grant Application

NEXT MEETING DATE

12. Thursday, February 1, 2024 4 p.m.

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

NoticeNotice: Remote comment by the public during the meeting will be at the discretion of the Chair.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
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1519 WATER STREET
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Thursday, December 7, 2023

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REMOTE ATTENDANCE & COMMENT

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CALL TO ORDER

Meeting called to order by Chair Jone-Ferk at 4:00 p.m.

PUBLIC NOTICE

Present: Eleanor Brush, Bernie Coulthurst, Bob Gifford, Ann Hubbard, Catherine Jones Ferk, Lynne Kissner, Bob Larson, Judy Ordens, Mike Splinter

Attending Virtually: Steve Fritz

Staff Present: Directory Cindy Piotrowski, Assistant Director Maureen Miller, Senior Center Manager Kate Giblin, RSVP Manager Lindy Vruwink, Finance Manager Peggy Konkol, Administrative Assistant Heather Wynne

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

No correspondence recieved.

APPROVAL OF MINUTES

1. November 2, 2023 Meeting Minutes

Motion to approve made by Coulthurst, seconded by Hubbard.

Ordens was not listed as excused.

Ordens & Kissner moved to amend minutes to reflect change.

Motion passed to approve minutes with amendment by voice vote with no further discussion or negative votes.

REPORTS

2. Update on Cancer Forum & Peer Support Group

Coulthurst shared information on the newest group and efforts to spread the word in the community.

3. Vendor Report October 2023

Nothing out of the ordinary to report.

4. Budget Review

Nothing out of the ordinary. Year end process beginning soon.

5. Resource Center Reports

1. EBS July-September 2023
2. LTC Enrollment October 2023

Nothing out of the ordinary to report.
Today is the last day of open enrollment.

6. Nutrition Update - Home Delivered Meals

Nutrition Manager shared the HDM packet explaining the new inquiry being done to ensure HDM is the best option. Trying to be fiscally responsible.

7. Caregiver Support Update

Adult Day Center show number down in November due to 2 days observed as holiday for Thanksgiving. Average daily census dropping a bit: 26 enrolled & 2 start next week.

MCO rates increasing from \$10.16 to \$18 per hour for 1:4 ratio. Retroactive back to September.

Numbers for Caregiver Resource event during National Caregiver month were up by 12%.

Dementia Care Specialist has been marketing program and agency. Most recent presentation at UWSP class of Introduction to Health & Wellness careers.

Shared program information with 248 individuals this month.

8. Advocacy Update

Concerns that MIPPA funding was left out of federal budget. These dollars pay for seasonal Med D employee.

9. Directors Report

Attended Nutrition pop-up event in Rosholt. The seniors told Piotrowski how much they enjoyed these lunches. In 2024 we will revisit our budget prioritizations.

DISCUSSION/POSSIBLE ACTION

10. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Chair attended ADRC All Staff training in November.

11. ADRC Funding Change - Discussion Only

The state is implementing a new funding formula. Originally told a \$57,800 reduction in 2026-2027. A couple of weeks later, it went to more than \$106,000 beginning in 2028. We have a meeting scheduled with the state to discuss.

12. Participant Code of Conduct Policy

13. Grievance Policy

Recently, a participant felt they were not treated fairly with a 3-month suspension from Lincoln Center. Was offered the opportunity to file a complaint that would come to the Board for review. Nothing was received by the date required to be included on the agenda. During the process, current policy was reviewed, and complaint filing refers to not receiving long term care, so it does not fit this situation at all. Motion that Agency Director and staff review the policy and code of conduct and bring suggested updates to board for approval made by Splinter, seconded by Larson. Motion passed by voice vote with no further discussion or negative votes.

14. HPPP Grant Application

Grant application reviewed for help paying for labels on HDM.

Motion to apply for grant made by Brush, seconded by Ordens. Motion passed by voice vote with no further discussion or negative votes.

NEXT MEETING DATE

15. January 4, 2024 at 4 p.m.

ADJOURNMENT

Motion to adjourn made by Splinter, seconded by Kissner. Motion passed by voice vote with no further discussion or negative votes.

DRAFT

PORTAGE COUNTY, WI



YEAR-TO-DATE BUDGET REPORT REVENUE

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
230 Aging & Disability Resource Ct							
23000000 Aging & Disability Resource C	-603,125.00	-637,046.00	-552,864.62	-50,260.42	0.00	-84,181.38	86.8%
23420000 Aging & Disability Resource C	0.00	0.00	-2,121.02	-762.31	0.00	2,121.02	100.0%
23421000 ADRC - Administration	0.00	0.00	-10,000.00	0.00	0.00	10,000.00	100.0%
23422000 RSVP/FGP	-286,750.00	-285,750.00	-236,002.22	-25,637.42	0.00	-49,747.78	82.6%
23423010 Senior Center	-79,750.00	-84,750.00	-60,698.84	-1,933.18	0.00	-24,051.16	71.6%
23423030 Evidence Based Programs	-38,678.00	-48,678.00	-49,378.19	-2,731.92	0.00	700.19	101.4%
23424010 Administration	-249,501.00	-278,708.00	-201,327.00	0.00	0.00	-77,381.00	72.2%
23425000 Nutrition	-536,997.00	-512,373.00	-402,831.94	-15,570.51	0.00	-109,541.06	78.6%
23426010 Adult Day Care	0.00	-151,240.00	-117,741.07	-11,785.45	0.00	-33,498.93	77.9%
23426020 Caregiver Support Services	-124,803.00	-205,574.00	-121,757.62	-9,690.83	0.00	-83,816.38	59.2%
23427000 Resource Center	-1,240,644.00	-1,252,079.00	-1,035,065.00	-259,490.00	0.00	-217,014.00	82.7%
23428000 Project Lifesaver	-6,000.00	-6,000.00	-3,920.00	-315.00	0.00	-2,080.00	65.3%
TOTAL Aging & Disability Resource	-3,166,248.00	-3,462,198.00	-2,793,707.52	-378,177.04	0.00	-668,490.48	80.7%
GRAND TOTAL	-3,166,248.00	-3,462,198.00	-2,793,707.52	-378,177.04	0.00	-668,490.48	80.7%

** END OF REPORT - Generated by Wynne, Heather **

PORTAGE COUNTY, WI



YEAR-TO-DATE BUDGET REPORT EXPENSE

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
230 Aging & Disability Resource Ct							
23420000 Aging & Disability Resource C	0.00	0.00	146.13	0.00	0.00	-146.13	100.0%
23421000 ADRC - Administration	389,821.00	400,362.00	354,001.70	31,916.06	10.50	46,349.80	88.4%
23422000 RSVP/FGP	297,331.00	294,266.00	185,296.12	18,706.20	16,986.34	91,983.54	68.7%
23423010 Senior Center	137,941.00	145,372.00	99,328.72	10,139.73	-617.00	46,660.28	67.9%
23423030 Evidence Based Programs	79,528.00	89,844.00	76,497.62	5,280.93	250.00	13,096.38	85.4%
23424010 Administration	331,409.00	360,616.00	325,523.88	56,825.58	36,730.12	-1,638.00	100.5%
23425000 Nutrition	782,825.00	763,034.00	616,871.16	49,155.37	52,883.46	93,279.38	87.8%
23426010 Adult Day Care	0.00	151,240.00	93,518.06	8,169.12	5,153.75	52,568.19	65.2%
23426020 Caregiver Support Services	144,475.00	228,204.00	138,869.82	7,983.03	67,196.06	22,138.12	90.3%
23427000 Resource Center	996,918.00	1,023,260.00	836,047.96	76,587.26	-58.70	187,270.74	81.7%
23428000 Project Lifesaver	6,000.00	6,000.00	4,331.99	0.00	0.00	1,668.01	72.2%
TOTAL Aging & Disability Resource	3,166,248.00	3,462,198.00	2,730,433.16	264,763.28	178,534.53	553,230.31	84.0%
GRAND TOTAL	3,166,248.00	3,462,198.00	2,730,433.16	264,763.28	178,534.53	553,230.31	84.0%

** END OF REPORT - Generated by Wynne, Heather **

SAMS Call Profiler Report

12/13/2023

- ADRC of Portage County

September - November 2023

Call Type	# of Calls
Email/Electronic	159
Home	65
Hospital	2
Incoming	459
Nursing Home	8
Office: Appt at ADRC/Tribal Agcy	46
Office: Walk-in at ADRC/Tribal Agcy	62
Other	54
Outgoing	206
Residential Setting - RCAC/CBRF/AFH	8
Video Conference	1
Total number of unduplicated calls:	1,070
Total number of unduplicated callers:	511

Who made contact (Caller Type):

No. of Calls	Caller Type
420	(Self)
57	11-Legal Decision Maker
89	12-Caregiver
218	13-Relative/Friend/Neighbor/Comm Mbr
123	14-Agency/Service Provider
122	15-ADRC/Tribe Contacted Consumer/Designee
30	16-ADRC/Tribe Initiated Collateral Contact
11	99-Other
1070	Total

Topic Categories discussed during call:

No. of Calls	Topic Category
3	Abuse and Neglect
7	Adaptive Equipment
40	Alzheimer's and Other Dementia
41	Assisted Living (AFH, CBRF, RCAC)
2	Budget Assistance
55	Caregiving - Adult CG of Elder or Prsn w/ Dementia
3	Caregiving - Elder CG of Child or Disabled Adult
1	Complaints (Other)
7	Day Programming
1	Emergency Preparedness
5	Employment
2	End of Life
14	Food
10	Health
152	Home Services
10	Homeless/Risk of Homelessness
56	Housing
79	Income Maintenance
21	Informed Customer of Confidentiality
14	Insurance
20	Legal Services
1	LTCFS Notice of Delay Letter Sent
6	MDS Section Q Referrals
4	Medical Home Care
20	Mental Health

SAMS Agency Call Report

12/13/2023

- ADRC of Portage County

September - November 2023

3	Non MDS Section Q
17	Nursing Home
40	Other
695	Public Benefits LTC Programs
90	Public Benefits, Other
1	Recreation/Socialization
4	Referral for Evaluation
9	Referral for Financial-Related Needs
1	Referral for Private Pay Options
5	Safety
1	Socially Isolated
2	Taxes
27	Transportation
5	Veterans
4	Youth in Transition
1051	Total

ADRC Activity:

No. of Calls	ADRC Activity
240	Administrative (Select exclusively.)
86	Attempted Contact (Select exclusively.)
2	Complaints/Advocacy
2	Dementia Care Consultation
2	Joint Call/Visit with Another Agency Staff
63	Long-Term Care Functional Screen
2	Memory Screen
81	Provided Assistance with MA Application Process
1	Provided Brief or Short-Term Service Coordination
5	Provided Disenrollment Counseling
46	Provided Enrollment Counseling
10	Provided Follow-up
593	Provided Information & Assistance
44	Provided Options Counseling
6	Referral to/from ADRC or Tribe
1070	Total

Consumer Age Group:

No. of Calls	Consumer Age Group
11	100 - 150
59	17 - 21

SAMS Agency Call Report

12/13/2023

- ADRC of Portage County

September - November 2023

238	22 - 59
761	60 - 99
1069	Total

Referred By:

No. of Calls	Referred By
1	Home Health Agency
1	Total

Disability:

No. of Calls	Disability
94	Alzheimer's/Irreversible Dementia
1	Caregiver
77	Developmental/Intellectual Disability
667	Elderly: Age 60 or Older
109	Mental Health
196	Physical Disability
15	Substance Use
106	Unknown (Select exclusively.)
1069	Total

Monthly Total

No. of Calls	Total Minutes	Month
354	95,627	September, 2023
392	140,421	October, 2023
324	20,621	November, 2023
1070	256669	Total

ADRC of Portage County 2023 Long-Term Care Enrollments

[illegible]

The mission of Lincoln Center -

The mission of the Lincoln Center is to provide opportunities for older adults and adults with disabilities to live life to the fullest in a welcoming, safe, and accessible place. Lincoln Center encourages people to try new things, meet new people, and help others through volunteering.

Senior Center Advisory Council Minutes

DATE & TIME: Wednesday, December 6, 2023 @ 11:00 a.m.

ADRC/Lincoln Center Multipurpose Room

Members Present: Ed Heil, Susan Speckman, Sherrilee Wallerman, Kathy Brazaitis, and Kate Giblin

- I. Roll Call – Welcome 10:12 a.m.
- II. Approval of March Minutes
 - Motion to Approve by Sherrilee Wallerman seconded by Kathy Brazaitis
- III. Correspondence - None
- IV. Old Business
 - A. Brochure Review – agency combined. Feedback, index needed.
 - B. Party Planning Committee, unable to recruit for the group, will table at this time. Continue to discuss upcoming opportunities in meetings
 - C. Many thanks to board members who helped with our registration in September. We increased usage of kiosks measurably. Over 8000 check-in's at this time.
- V. New Business
 - A. Confirmation of 2024 Advisory Board Members. -Ed, Suzan, Lori and Marcy will continue for another term.
 - B. Senior Prom: Dance at the YMCA – suggested 5-9
- VI. Reports
 - A. Senior Center Manager Report
 1. POST
 2. Staff Updates
 3. Evidence Based Programs
 4. Coalition Holly Shoppe Updates
 5. Senior Advocacy
 - B. Trip Committee Updates
 - Adding new vendor- Trip to Italy/Savannah
 - Trips 2024: Beautiful at the Fireside in April, Lake Geneva in June, Door County likely and returning to Christmas Stars.



Lincoln Center
1519 Water Street, Stevens Point, WI 54481
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Fax 715-346-1418 TTY 715-346-1632
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C. Gallery Committee

Thank you Susan Speckman for doing an amazing job this year in the lobby.

Adjourned meeting at 11:03 a.m. by Ed Heil. Seconded by Kathy B.

VIII. Next year's meeting dates –March 13, June 12, Sept 11, and December 11, 2024 at 10 am.

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 4	JCRAR	The suspension of a rule (ER 2209) re: what constitutes a complete address of a witness on absentee ballot) of the Elections Commission	A - Campaigns & Elections	Introduced - 2-06-23			Oppose
SB 5	JCRAR	See above	S - Administrative Rules	Introduced - 1-27-23			Oppose
AB 21	Rep. Bodden	Removing ineligible voters from the official voter registration list. (FE)	A - Campaigns & Elections	Introduced - 2-07-23			Monitoring
SB 26	Sen. Jacque	See above	S - Government Operations, Elections & Consumer Protections	Introduced 1-27-23, Public Hearing - 3-16-23. Withdrawn from Gov't Operations and rereferred to committee on Shared Revenue, Elections and Consumer Protection 7-10-23.			Monitoring
AB 38	Rep. Steffen	Absentee ballot request and return confirmation. (FE)	A - Campaigns & Elections	Introduced - 2-13-23; Assembly Amendment 1 offered on 3-2-23. Assembly Amendment 2 offered on 8-24-23. Public hearing 10-3-23. Passage as amended unanimously recommended 10-19-23.	Passed as amended and message to the Senate 11-10-23.		Support
SB 39	Sen. Cabral-Guevara	See above	S - Government Operations, Elections & Consumer Protections	Introduced - 2-03-23. Senate Amendment 2 offered on 8-24-23. Public hearing 9-26-23. Executive Session 10-3-23. Passage as amended recommended 5-0.			Support
AB 39	Rep. Armstrong	Changes to the low-income housing tax credit. (FE)	A - Housing & Real Estate	Introduced 2-13-23, public hearing 5-18-23. Passage as amended unanimously recommended 6-7-23.	Passed by Assembly on 6-14-23 and messaged to the Senate. Placed on Senate calendar for 6-14-23.		
SB 40	Sen. Feyen	See above	S - Housing, Rural Issues & Forestry	Introduced 2-13-23, public hearing 5-18-23, passage as amended recommended	Placed on Senate calendar for 6-14-23. Senate did not take up.		

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 43		State finances and appropriations, constituting the executive budget act of the 2023 legislature.	Joint Finance Committee	Introduced by JFC, by request of Gov. Evers. Public Hearings & Exec. Sessions held.	Assembly bill tabled. Assembly passed SB 70 on 6/29/23.	Governor vetoed the budget in part and signed into law 7-05-23. 2023 Wis. Act 19.	
SB 70		See above	Joint Finance Committee	Introduced by JFC, by request of Gov. Evers. Public Hearings & Exec. Sessions held.	Passed by Senate on 6-28-23 and messaged to the Assembly.		
SB 71	Sen. Jacque	Grants to independent living centers and making an appropriation. (FE)	S -Committee on Mental Health, Substance Abuse Prevention, Children and Families	Introduced - 2-21-23			Support
AB 78	Rep. Rettinger	Increased penalties for crimes against adults at risk; restraining orders for adults at risk; freezing assets of a defendant charged with financial exploitation of an adult at risk; sexual assault of an adult at risk; and providing a penalty.	A - Criminal Justice and Public Safety	Introduced 2-28-23, Public hearing - 3-23-23			Support
SB 72	Sen. Jacque	See above	S - Committee on Judiciary and Public Safety	Introduced - 2-21-23. Public hearing 12-06-23.			Support
AB 88	Rep. Wichgers	Depositing sales tax revenue from the sale of motor vehicles and motor vehicle parts, accessories, and services into the transportation fund. (FE)	A - Transportation	Introduced- 3-8-23			Monitoring
SB 89	Sen. Jacque	See above	S - Universities and Revenue	Introduced - 3-01-23			Monitoring
AB 96	Rep. Plumer	Developer-financed tax incremental districts.	A - Housing & Real Estate	Introduced 3-8-23, public hearing 5-18-23, Passage as amended recommended 6-7-23.	Passed by Assembly on 6-14-23 and messaged to the Senate. Placed on Senate calendar for 6-14-23.		
SB 103	Sen. Feyen	See above	S - Government Operations, Elections & Consumer Protections	Introduced 3-1-23, Senate Amendment 1 offered 5-17-23.	Placed on Senate calendar for 6-14-23. Senate did not take up.		

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 116	Rep. Subeck	Civil cause of action for financial exploitation. (FE)	A - Judiciary	Introduced - 3-24-23			Monitoring
SB 116	Sen. Wirth	See above	S - Judiciary and Public Safety	Introduced - 3-8-23			Monitoring
AB 121	Rep. Mursau	Relating to: requiring the Department of Financial Institutions to implement a section 529A ABLE savings account program and granting rule-making authority. (FE)	A - Financial Institutions	Introduced - 3-24-23, public hearing held 4-12-23, Passage unanimously recommended 5-24-23. Passage recommended on 10-19-23. Referred to Committee on Rules.			Support
SB 122	Sen. Jacque	See above	S - Licensing, Constitution and Federalism	Introduced 3-8-23, public hearing held 3-21-23, passage recommended by committee 3-30-23.	Passed in Senate 6-7-23 and messaged to the Assembly		Support
AB 154	Rep. Magnifici	Advanced practice registered nurses, extending the time limit for emergency rule procedures, providing an exemption from emergency rule procedures, and granting rule-making authority	A - Health, Aging and LTC	Introduced 4-10-23. Public hearing 11-14-23.			Support
SB 145	Sen. Testin	See above	S - Health	Introduced 4-03-23. Public hearing held on 5-24-23. Passage recommended on 10-06-23.	Passed as amended on 10-17-23 and message to the Assembly.		Support
AB 160	Rep. Goeben	Requiring allowance for health care providers to refer individuals to aging and disability resource centers for options counseling.	A - Health, Aging and LTC	Introduced 4-10, public hearing held on 5-16-23			Monitoring
SB 154	Sen. Cowles	See above	S - Health	Introduced - 4-3-23			Monitoring

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 162	Rep. Goeben	Notification of certain facility closures, change in type or level of services or means of reimbursement accepted, and CMO notification of contract termination with a provider that is a nursing home or CBRF.	A - Health, Aging and LTC	Introduced - 4-10-23. Assembly Substitute Amendment 1 introduced 11-07-23			Monitoring
SB 155	Sen. Cowles	See above	S - Health	Introduced - 4-3-23. Public hearing 9-20-23. Senate Substitute Amendment 1 introduced 11-27-23. Passage as amended recommended 11-30-23.			Monitoring
AB 235	Rep. Sortwell	A tax credit for certain property tax increases and making an appropriation.	A - Ways & Means	Introduced 4-28-23. Assembly Amendment 1 6-06-23.			Monitoring
SB 229	Sen. Cabral-Guevara	See above	S - Universities and Revenue	Introduced 4-14-23. Sen. Amendment 1 6-07-23. Public hearing 8-23-23.			Monitoring
AB 242	Rep. Rozar	County of residence for care management organization facility placements. (FE)	A - Health, Aging and LTC	Introduced - 4-28-23, public hearing 5-16-23, Passage unanimously recommended 11-08-23.	Placed on Assembly calendar for 11-14-23. Tabled. Passed and messaged SB 248.		Support
SB 248	Sen. Ballweg	See above	S - Mental Health, Substance Abuse Prevention, Children and Families	Introduced - 4-20-23. Public hearing 9-21-23. Passage unanimously recommended on 10-11-23	Passed by Senate on 10-17-23 and messaged to the Assembly.	Signed into law 12-06-23. Wisconsin Act 68	Support
AB 245	Rep. Kurtz	Shared Revenue	A - Local Government	Introduced- 5-3-23, Public Hearing 5-4-23, Passage recommended 5-11, Passage Rec. Joint Survey on Retirement Systems 5-12, Passage Rec. Joint Tax Exemptions - 5-12-23, Passage as amended recommended JFC 6-13-23.	Passed by Assembly on 5-17-23 and messaged to the Senate. Concurrence in Senate Amend 1 as amended 6-14-23.	Presented to the Governor 6-16-23 and signed into law 6-20-23.	

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
SB 301	Sen. Felzkowski	See above	S - Shared Revenue, Elections and Consumer Protection	Introduced - 5-18-23, public hearing 5-23, Passage recommended 6-12-23, Passage JFC 6-13-23.	Passed by Senate 6-13-23	Assembly bill signed into law 6-20-23	
AB 257	Rep. Wichgers	Patients' and residents' rights to visitors in a health care facility, restricting visitation, and liability for the actions of visitors.	A - Health, Aging and LTC	Introduced 5-08-23. Assembly Substitute Amendment 1 offered 11-14-23.			Monitoring
SB 257	Sen. Jacque	See above	S - Health	Introduced 5-02-23. Public Hearing on 10-04-23. Senate Substitute Amendment (SSA) 1 introduced 11-10-23. SSA 2 introduced 11-28-23.			Monitoring
AB 259	Rep. Hurd	100-day Rx drug supplies under SeniorCare and amending a related admin. Rule.	A - Health, Aging and LTC	Introduced - 5-8-23. Public hearing 10-10-23. Passage unanimously recommended 11-09-23.	Placed on Assembly calendar for 11-14-23. Tabled. Passed and messaged SB 263.		Support
SB 263	Sen. Quinn	See above	S - Licensing, Constitution & Federalism	Introduced - 5-2-23. Public hearing 5-25. Passage recommended 6-8-23.	Passed by full Senate and messaged to the Assembly 9-14-23. Received from Assembly and concurred in 11-14. Presented to the Governor 11-30-23.	Signed into law 12-06-23. Wisconsin Act 71.	Support
AB 264	Rep. Armstrong	Residential housing infrastructure revolving loan fund and revolving loan program.	A - Housing & Real Estate	Introduced 5-16-23. Public hearing 5-18-23. Passage as amended recommended on 6-7-23.	Passed by Assembly on 6-14-23 and messaged to the Senate. Placed on Senate calendar for 6-14-23.	Signed into law - Wis. Act 14 on 6/22/23	
SB 293	Sen. Quinn	See above	S - Housing, Rural Issues & Forestry	Introduced 5-15-23. Public hearing 5-18-23. Passage as amended unanimously recommended 6-9-23	Laid on the table. Passed AB 264 on 6-14-23.		
AB 265	Rep. Hurd	A main street housing rehabilitation revolving loan fund and loan program.	A - Housing & Real Estate	Introduced 5-16-23. Public hearing 5-18-23. Passage as amended recommended on 6-7-23.	Passed by Assembly on 6-14-23 and messaged to the Senate. Placed on Senate calendar for 6-14-23.	Signed into law - Wis. Act 15 on 6/22/23	
SB 294	Sen. Jagler	See above	S - Housing, Rural Issues & Forestry	Introduced 5-15-23. Public hearing 5-18-23. Passage as amended unanimously recommended 6-9-23	SB 294 laid on table. Passed AB 265 on 6-14-23.		

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 266	Rep. Krug	judicial review of local governmental decisions related to certain land development, local approval of residential housing development, and amendment of zoning ordinances	A - Housing & Real Estate	Introduced 5-16-23, Public hearing 5-18-23, Passage recommended 6-7.	Passed as amended on 6-14-23 and messaged to the Senate. Placed on Senate calendar for 6-14-23. Assembly concurred in.	Signed into law - Wis. Act 16 on 6/22/23	
SB 296	Sen. Stroebel	See above	S - Housing, Rural Issues & Forestry	Introduced 5-15-23, public hearing 5-18-23. Passage recommended 6-9-23.	Laid on the table. Assembly bill passed by the Senate 6-14 and message to the Assembly.		
AB 267	Rep. Penterman	Housing rehabilitation loans awarded by WHEDA	A - Housing & Real Estate	Introduced 5-16-23. Public hearing 5-18-23. Passage as amended recommended on 6-7-23.	Passed by Assembly on 6-14-23 and messaged to the Senate.	Signed into law - Wis. Act 17 on 6/22/23	
SB 297	Sen. Stroebel	See above	S - Housing, Rural Issues & Forestry	Introduced 5-15-23. Public hearing 5-18-23. Passage as amended unanimously recommended 6-9-23	Laid on table. Assembly bill passed by Senate on 6-14-23.		
AB 268	Rep. Summerfield	Commercial-to-housing conversion revolving load fund and loan program.	A - Housing & Real Estate	Introduced 5-16-23. Public hearing 5-18-23. Passage as amended recommended on 6-7-23.	Passed by Assembly on 6-14-23 and messaged to the Senate.	Signed into law - Wis. Act 18 on 6/22/23	
SB 295	Sen. Feyen	See above	S - Housing, Rural Issues & Forestry	Introduced 5-15-23. Public hearing 5-18-23. Passage as amended unanimously recommended 6-9-23	Laid on the table. Passed Assembly bill on 6-14-23.		
AB 297	Rep. Allen	Filing a complaint with the Elections Commission	A - Campaigns & Elections	Introduced 5-25-23.			Oppose - not registered
SB 292	Sen. Jacque	See above	S - Shared Revenue, Elections and Consumer Protection	Introduced 5-15-23.			Oppose - not registered
AB 298	Rep. Sortwell	Polling place closures	A - Campaigns & Elections	Introduced on 5-25-23, public hear 6-6-23; Assembly Amendment 1 offered 6-19-23. Exec. Session 6-2--19. Assembly Amendment 1 to Assembly Amendment 1 offered 7-12-23.	Passed as amended and messaged to the Senate 11-10-23.		Monitoring
SB 366	Sen. Taylor	See above	S - Shared Revenues, Elections and Consumer Protection	Introduced 7-13-23. Public hearing 11-08-23.			

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 306	Rep. Bilings	Access to DOT records to establish residency for approvals issued by the DNR.	A - Transportation	Introduced 6-09-23. Public hearing scheduled on 10-24-23.			Support
SB 310	Sen. Jagler	See above	S - Financial Institutions and Sporting Heritage	Introduced on 5-24-23. Public hearing on 9-21-23. Passage recommended on 9-29-23.	Passed by the Senate on 10-17-23 and messaged to the Assembly.		Support
AB 374	Rep. Stubbs	Selling and fitting over-the-counter hearing aids.	A - Regulatory Licensing Reform	Introduced 8-04-23. Assembly Substitute Amendment 1 on 9-5-23. Public hearing held 9-6-23. Passage as amended unanimously recommended 9-27-23.			Monitoring
SB 373	Sen. Cabral-Guevara	See above	S - Health	Introduced 8-09-23. Substitute Amendment 9-8-23. Public Hearing 9-13-23. Passage as amended unanimously recommended 10-4-23.	Passed as amended on 10-17-23 and messaged to the Assembly.		Monitoring
AB 384	Rep. Steffen	An increase and expansion of the retirement income subtraction.	A - Ways & Means	Introduced 8-11-23			Monitoring
SB 382	Sen. Cabral-Guevara	See above	S - Universities and Revenue	Introduced 8-09-23.			Monitoring
AB 395	Rep. Duchow	Requirements for and insurance related to peer-to-peer motor vehicle sharing programs.	A - Transportation	Introduced 9-05-23. Public hearing held 10-24-23.			Monitoring
SB 386	Sen. Stafsholt	See above	S - Insurance and Small Business	Introduced 8-09-23. Public hearing 9-21-23.			Monitoring
AB 415	Rep. Oldenburg	Legislative Redistricting	Assembly refused to refer to A - Campaigns and Elections	Introduced 9-15-23.	9-14-23 Seven amendments adopted and amended bill passed and messaged to the Senate.		
SB 488	Sen. Knodl	See above	S - Shared Revenue, Elections and Consumer Protection	Introduced 10-9-23. Public hearing 10-19-23.			
AB 418	Rep. Rozar	Healthy aging grants and making an appropriation.	A - Health, Aging and LTC	Introduced 9-19-23			Support
SB 407	Sen. Feyen	See above	S - Health	Introduced 9-08-23. Public hearing 10-12-23			Support
AB 458	Rep. Bare	Expanding the Homestead Income Tax Credit	A - Ways and Means	Introduced 9-28-23			Support
SB 456	Sen. Spreitzer	See above	S - Universities and Revenue	Introduced 9-29-23			Support

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 467	Rep. Moses	Crisis urgent care and observation facilities and granting rule-making authority.	A - Mental Health & Substance Abuse Prevention	Introduced 10-05-23. Public hearing 11-01-23. Exec. Session 11-09-23 no action taken.			Support
SB 462	Sen. Marklein	See above	S - Mental Health, Substance Abuse Prevention, Children and Families	Introduced 9-29-23. Public hearing 11-01-23. Passage as amended recommended 11-08-23.	Passed by the Senate and messaged to the Assembly 11-14-23.		Support
AB 478	Rep. Subeck	Allowing the enactment of family and medical leave ordinances.	A - Labor & Integrated Employment	Introduced 10-12-23			Monitoring
SB 469	Sen. L.Johnson	See above	S - Transportation and Local Government	Introduced 9-29-23			Monitoring
AB 494	Rep. Duchow	Status as an indefinitely confined voter for purposes of automatically receiving absentee ballots and providing a penalty	A - Campaigns & Elections	Introduced 10-16-23. Public hearing held 10-19-23. Passage recommended 11-02-23.	Passed as amended and messaged to the Senate 11-09-23. Passed by the Senate 11-14-23 and presented to the Governor 11-30-23.	Vetoed - 12-06-23	Other
SB 582	Sen. Knodl	See above	S - Shared Revenue, Elections and Consumer Protection	Introduced 10-30-23. Public hearing 11-08-23. Passage as amended recommended 11-10-23.			Other
AB 543	Rep. Tittl	Election observers and providing a penalty	A - Campaigns & Elections	Introduced 10-18-23. Public hearing 10-31-23. Amended 10-24 & 11-01-23. Passage as amended recommended 11-07-23.	Passed as amended and messaged to the Senate 11-09-23.		Monitoring
SB 560	Sen. Quinn	See above	S - Shared Revenue, Elections and Consumer Protection	Introduced 10-23-23. Public hearing 11-08-23. Passage as amended recommended 11-10-23. Available for scheduling.			Monitoring
AB 556	Rep. Macco	Expediting criminal proceedings when a victim or witness is an elder person and preserving the testimony of a crime victim or witness who is an elder person.	A - Judiciary	Introduced 10-26-23			Support
SB 516	Sen. Testin	See above	S - Judiciary & Public Safety	Introduced 10-16-23			Support

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
AB 557	Rep. Snyder	Inclusion of like-kin as an option for with whom children may be placed out of their home under certain circumstances and who may receive kinship care payments.	A - Children and Families	Introduced 10-26-23. Public hearing 11-01-23. Passage as amended unanimously recommended 11-09-23..			Monitoring
SB 520	Sen. Ballweg	See above	S - Mental Health, Substance Abuse Prevention, Children and Families	Introduced 10-16-23. Public hearing 11-01-23. Passage as amended unanimously recommended 11-08-23.	Passed as amended 11-14-23 and message to the Assembly.		Monitoring
AB 567	Rep. Tusler	Mon. Processing - Transmitting & canvassing absentee ballots, use of central counting locations, election night reporting, whistleblower protection for municipal clerks, notifications & verifications concerning citizenship status, court determinations of incompetency & ineligibility to vote , and providing a penalty.	A - Campaigns and Elections	Introduced and amended 10-26-23. Public hearing 10-31-23. Amended 11-06-23. Exec. Session 11-07-23.	Passed as amended on 11-09-23 and messaged to the Senate.		Monitoring
SB 685	Sen. Cabral-Guevara	See above	S - Shared Revenue, Elections	Introduced and Senate Substitute Amendment 1 offered 11-15-23. Public hearing scheduled 12-12-23.			Monitoring
AB 570	Rep. Maxey	Certain kinds of election fraud, defects on absentee ballot certificates, returning absentee ballots..., appointment of election officials, allowing an employee of a residential care facility/qualified retirement home to serve as a personal care voting assistant during a PHE or an incident of infectious disease , and providing a penalty.	A - Campaigns & Elections	Introduced 10-26-23. Amended 11-01-23. Public hearing 11-02-23. Passage as amended recommended 11-07-23.	Passed as amended on 11-09-23 and messaged to the Senate.		Monitoring
SB 631	Sen. Jacque	See above	S- Shared Revenue, Elections and Consumer Protection	Introduced 11-07-23.			Monitoring
AB 572	Rep. Kitchens	Absentee voting in certain residential care facilities and retirement homes and court determinations of incompetency and ineligibility to vote.	A - Campaigns & Elections	Introduced 10-26-23. Public hearing 10-31-23. Amended 11-06-23. Passage as amended recommended 11-07-23.	Passed as amended on 11-09-23 and messaged to the Senate.		Other

Bill #	Bill Author	Description	Assembly/Senate Cmtte	Latest Committee Action	Assembly/Senate Action	Gov. Action	GWAAR/WAAN Position
SB 593	Sen. Quinn	See above	S- Shared Revenue, Elections and Consumer Protection	Introduced 10-30-23			Other
AB 578	Rep. O'Connor	Financial exploitation of vulnerable adults	A - Financial Institutions	Introduced 10-31-23. Public hearing 11-01-23. Passage recommended 12-05-23 .			Monitoring
SB 628	Sen. Quinn	See above	S - Financial Institutions and Sporting Heritage	Introduced 11-07-23.			Monitoring
AB 604	Rep. Emerson	Automatic voter registration , deceptive election practices, voter intimidation & suppression, voter rights , polling place posting and language requirements, election manual requirements, granting rule-making authority, & providing a penalty.	A - Campaigns & Elections	Introduced 10-31-23			Monitoring
SB 548	Sen. Smith	See above	S - Shared Revenue, Elections and Consumer Protection	Introduced 10-23-23			Monitoring
AB 605	Rep. C. Anderson	Automatic voter registration	A - Campaigns & Elections	Introduced 10-31-23			Monitoring
SB 561	Sen. Smith	See above	S - Shared Revenue, Elections and Consumer Protection	Introduced 10-23-23			Monitoring
SB 703	Senator James	Establishing a Palliative Care Council	S - Committee on Government Operations	Introduced 11-21-23			
		.					



Lincoln Center
1519 Water Street, Stevens Point, WI 54481
Voice 715 346 1401 or 1-866-920-2525
Fax 715-346-1418 TTY 715-346-1632
adrc@co.portage.wi.gov www.co.portage.wi.us/adrc

Aging & Disability Resource Center of Portage County Complaint and Grievance Policy

Any communication to this agency by or on behalf of a consumer expressing dissatisfaction with any aspect of operations, activities or behaviors is considered a complaint, regardless of whether remedial action is requested. If remedial action is requested or if the problem cannot be resolved to the consumer's satisfaction through informal means, the complaint becomes a grievance.

Consumers who feel their rights have been abridged or violated and consumers who have questions, complaints, or grievances regarding services received from the Aging and Disability Resource Center of Portage County have several avenues for resolution. Informal resolution is encouraged. The formal process is available for issues or problems that cannot be resolved through informal procedures.

The Civil Rights Compliance Plan should be referenced and will take precedence in the handling of any complaint or grievance that may involve discrimination on the basis of race, color, national origin, sex, religion, age or disability. Participants are encouraged to review the public copy of The Participant Code of Conduct and may request one if needed.

Where to Start:

1. Discuss the question, problem or complaint with staff directly involved in the delivery of the service you are requesting or receiving.
2. If your application was not taken or you were told you were not eligible for a particular program or service BUT you feel you are eligible, make sure that the information you provided to staff was correctly interpreted or recorded. You have the right to examine any materials used to determine eligibility to assure that the information is accurate. Any errors in the information used to determine eligibility will be corrected.
3. If your complaint or grievance is regarding publicly funded long term care, after assuring that the information used to determine eligibility is accurate, you are still judged ineligible BUT believe you should be eligible, request a pamphlet that explains how to request a Fair Hearing or more information about how to register a complaint with the appropriate state or federal agency. If you need additional assistance, staff will provide it or direct you to an appropriate resource.
4. **If the nature of the question, problem, or complaint is not related to program eligibility** and you are not satisfied with the outcome of your discussion with staff, request a Complaint & Grievance form from the staff person you are dealing with or from the receptionist at the Lincoln Center, 1519 Water St., Stevens Point, WI 54481 (Ph: 715-346-1401).

Informal Resolution

1. Complete the Complaint and Grievance form and submit it to the Agency Director, Cynthia L. Piotrowski. To assure a timely response, please note on the outside of the envelope that a complaint is enclosed. The Agency Director will record your complaint and forward it to the Program Director responsible for the specific service or program referenced on the Complaint & Grievance form.
2. The Program Director will investigate the matter and respond with options for resolving the issue within five (5) business days* of the agency's receipt of the completed Complaint and Grievance form.

3. If you and the Program Director are able resolve the issue, you and any other affected parties will receive written confirmation of that resolution within ten (10) business days*. The written confirmation will indicate the date of your complaint, efforts made to resolve the issue, the date a resolution was agreed upon, and how the issue was resolved.
4. If you and the Program Director are NOT able to resolve the issue, the Program Director will offer to initiate the formal resolution process. Should you choose to forego formal resolution procedures, you and any other affected parties will receive written confirmation of that decision within ten (10) business days.* The written confirmation will indicate the date of your complaint, efforts made to resolve the issues, and the date and reason you declined the offer of formal resolution.

*Timelines will be strictly adhered to for all complaints and grievances related to activities of the Community Resource Specialists. For all other programs, timelines may be extended depending on the availability of staff involved.

NOTE: You may access formal external complaint and grievance resolution through the Department of Health Services before, during, or after the internal processes of the Aging and Disability Resource Center of Portage County for any complaint or grievance related to Family Care or IRIS eligibility, enrollment, or disenrollment. Contact information is provided at the end of this document.

Formal Resolution

1. When formal resolution is requested, the Program Director will submit the Complaint and Grievance form, along with documentation of efforts to resolve the issue informally to the agency Director, Cynthia L. Piotrowski, with a request to initiate the formal resolution process.
2. The agency director will investigate the grievance, efforts made to resolve the issue informally, other possibilities for resolution, and whether remedial action is required. Within fifteen (15) business days of the agency's receipt of the completed Complaint and Grievance form, you and any other affected parties will receive a notice of decision which details:
 - The decision made through the internal complaint and grievance process.
 - The date the decision was reached.
 - A summary of steps taken on your behalf to resolve the issue.
 - An explanation of your options for external review by an appropriate state or federal agency. You may appeal directly to the State Fair Hearings process within forty-five (45) calendar days after receipt of a notice of decision or failure to act for the following types of grievances:
 - A. determination of ineligibility for a publicly funded long term care benefit;
 - B. determination of cost sharing for a publicly funded long term care benefit;
 - C. determination that a person is eligible for but not entitled to a publicly funded long term care benefit;
 - D. determination in regard to divestment, treatment of trust amounts, and protection of income and resources of couple for maintenance of community spouse; and
 - E. failure of the Aging and Disability Resource Center to provide timely access to a publicly funded long term care benefit.
3. **If the nature of the question, problem, or complaint is not related to publicly funded long term care program eligibility the contact information below does not apply to you.**

Staff of the Aging and Disability Resource Center of Portage County shall refrain from any reprisal or threat of reprisal against any person registering a complaint or grievance.

To access the Wisconsin Department of Health Services' Complaint & Grievance Process (for matters related to Family Care eligibility, enrollment, or disenrollment) contact:

DHS Long Term Care Grievances

C/O Metastar, Inc.

2909 Landmark Place

Madison, Wisconsin 53713

Toll-free: 1-888-203-8338 (Hotline)

Fax: 1-608-274-8340

E-Mail: dhsfamcare@wisconsin.gov or to DHSIRISGrievances@dhs.wisconsin.gov

To access the State Fair Hearing process, you must send a written request for a hearing to:

Family Care Request for Fair Hearing

c/o DOA Division of Hearings and Appeals

P.O. Box 7875

Madison, WI 53707-7875

Phone: 1-608-266-3096

1-608-264-9853 (TTY)

Fax: 1-608-264-9885

Anyone who needs assistance to submit a grievance to the Department of Health Services or to access the State Fair Hearing Process should contact Cynthia L. Piotrowski, Director, Aging and Disability Resource Center of Portage County, at 715-346-1401.

Aging and Disability Resource Center of Portage County

Complaint & Grievance Form

Name of Complainant:

Address

City/State/Zip

Telephone

Basis for complaint or grievance (such as violation of individual rights, dissatisfaction with service, ineligible for service, etc.):

Name of specific program or employee against whom the complaint is filed (if applicable):

Description of the incident, action, or treatment you are dissatisfied with. Include information about who, what, when, where, how or why, and names, addresses and phone numbers of any witnesses (if you know them). You may write in the space below, on the back of this sheet, or attach additional pages as needed. Please indicate in the space below how many additional pages are attached if you choose that option.

Description of efforts that have already been made to resolve the issue informally. (For example, staff members you've discussed the issue with, the date and approximate time you spoke with staff, how staff responded to the issue you raised, etc.)

Description of the relief or satisfaction you want:

Date _____

Complainant's or Representative's Signature

NOTE: You may call the Agency Director, Cynthia L. Piotrowski, at (715) 346-1401 if you would like help in filling out this form, or if you need this form in another format: large-print, audio, or in a different language.

Send this form to: Cynthia L. Piotrowski, Aging & Disability Resource Center of Portage County, 1519 Water Street, Stevens Point, WI 54481.

For Office Use Only:

INFORMAL COMPLAINT/GRIEVANCE

Date received: _____ **Program Director Assigned:** _____

Findings (complete within 5 business days & contact complainant with possible resolutions):

Action taken:

Further action required: ____ **NO** ____ **YES**

If yes, what action is recommended?

Written response sent to complainant on _____, **by** _____.
(Date) (Signature)

FORMAL COMPLAINT/GRIEVANCE

Findings (Must be related to consumer within 15 calendar days of receiving form):

Action taken:

Further action required: ____ **NO** ____ **YES**

If yes, what action is recommended?

Written response sent to complainant on _____, **by** _____.
(Date) (Signature)

PORTAGE COUNTY, WISCONSIN

GRANT INFORMATION FORM

Fiscal Year _____

Grant Name		Grant Number	
Grantor Agency		CARS/SPARC No. If Applicable	
Pass-Through Agency		Pass-Through Agency Identifying Number	
CFDA Number	CFDA Program Title		
State ID Number	State Program Title		
County Department	Start Date	Date of Award	Date of Application
Project Number	End Date	Grant Award Amount	Grant Application Amount
Purpose of the Grant			
Person preparing grant proposal		Person reviewing grant proposal	
Person approving grant expenditures		Person reviewing grant costs for allowability	
Person preparing grant claims for internal review		Person approving grant claims for submission	

County Policy

The County will only charge costs for allowed activities to each federal grant. All costs charged to federal grants will conform to applicable cost principles and/or will be allowable costs under the grant provisions.

Specific Grant Limitations or Exclusions (list if applicable)

PORTAGE COUNTY, WISCONSIN

GRANT APPLICATION/AWARD INFORMATION FORM

Enter in the "Documentation Required" column; one of the following:

Grant Name:	Applies County-wide; see County-wide procedures	YC
CFDA Number:	Applies Department-wide; see Department-wide procedures	YD
CARS/SPARC Number (if applicable):	Applies – requires documentation of department procedures and risk assessment controls - (Must attach documentation)	Y
	Not applicable per OMB A-133 Matrix	N/A
	No activity or insignificant activity	None

Type of Compliance Requirement	Documentation Required	Comments
A. Activities Allowed or Unallowed		
B. Allowable Costs/Cost Principles		
C. Cash Management		
D. Reserved		
E. Eligibility		
F. Equipment and Real Property Management		
G. Matching Level of Effort, Earmarking		
H. Period of Performance		
I. Procurement and Suspension and Debarment		
J. Program Income		
K. Reserved		
L. Reporting		
M. Subrecipient Monitoring		
N. Special Tests and Provisions		

PORTAGE COUNTY, WISCONSIN

GRANT APPLICATION/AWARD INFORMATION FORM

Does the grant require subcontracts:	
Does the grant require work from other county departments:	
Has the grant been approved by the County Executive and Finance Department (where necessary):	
Does the grant comply with county purchasing policy:	
Does the grant comply with county finance policy:	
Does the grant comply with county ethics policy:	
Certification of Summary The foregoing information has been reviewed and is hereby certified as accurate and correct.	
	12/28/2023
Department Director	Date
	
Grant Manager	Date

Reminders:

- ✓ All grant documents must be scanned in to Munis – this includes applications, award letters, agreements or contracts, grant amendments, and any other correspondence with the Grantor Agency. This is the official record keeping system for grant documents.
- ✓ Please update this form as changes or updates to your grant are made.
- ✓ Please submit this form to grants@co.portage.wi.us when completed.

For Finance Use Only

DATA Role Assigned:	
Process Role Assigned:	
Project Master:	
Budget Entered:	
Committee Approvals:	

PORTAGE COUNTY, WISCONSIN

GRANT INFORMATION FORM

Fiscal Year _____

Grant Name		Grant Number	
Grantor Agency		CARS/SPARC No. If Applicable	
Pass-Through Agency		Pass-Through Agency Identifying Number	
CFDA Number	CFDA Program Title		
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County Department	Start Date	Date of Award	Date of Application
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Specific Grant Limitations or Exclusions (list if applicable)

PORTAGE COUNTY, WISCONSIN

GRANT APPLICATION/AWARD INFORMATION FORM

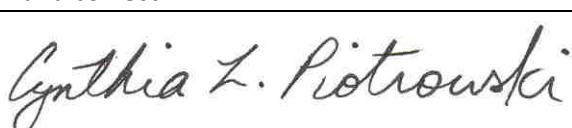
Enter in the "Documentation Required" column; one of the following:

Grant Name:	Applies County-wide; see County-wide procedures	YC
CFDA Number:	Applies Department-wide; see Department-wide procedures	YD
CARS/SPARC Number (if applicable):	Applies – requires documentation of department procedures and risk assessment controls - (Must attach documentation)	Y
	Not applicable per OMB A-133 Matrix	N/A
	No activity or insignificant activity	None

Type of Compliance Requirement	Documentation Required	Comments
A. Activities Allowed or Unallowed		
B. Allowable Costs/Cost Principles		
C. Cash Management		
D. Reserved		
E. Eligibility		
F. Equipment and Real Property Management		
G. Matching Level of Effort, Earmarking		
H. Period of Performance		
I. Procurement and Suspension and Debarment		
J. Program Income		
K. Reserved		
L. Reporting		
M. Subrecipient Monitoring		
N. Special Tests and Provisions		

PORTAGE COUNTY, WISCONSIN

GRANT APPLICATION/AWARD INFORMATION FORM

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Does the grant require work from other county departments:	
Has the grant been approved by the County Executive and Finance Department (where necessary):	
Does the grant comply with county purchasing policy:	
Does the grant comply with county finance policy:	
Does the grant comply with county ethics policy:	
Certification of Summary The foregoing information has been reviewed and is hereby certified as accurate and correct.	
	
Department Director	Date
Grant Manager	Date

Reminders:

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For Finance Use Only

DATA Role Assigned:	
Process Role Assigned:	
Project Master:	
Budget Entered:	
Committee Approvals:	