



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, November 2, 2023

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 245 558 519 58, then press#

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order by Jones-Ferk at 4:04 p.m.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Present: Bernie Coulthurst, Lynne Kissner, Eleanor Brush, Ann Hubbard, Mike Splinter, Steve Fritz, Bob Gifford, Cathy Jones-Ferk.

Excused: Judy Ordens

Staff Present: Director Cindy Piotrowski, Nutrition Manager Kristi Cooley, RSVP Manager Lindy Vruwink, Senior Center Manager Kate Giblin, County Executive John Pavelski.

Member of the Public: Joe Fortmann

CORRESPONDENCE

1. Updated Board Member Listing

APPROVAL OF MINUTES

2. October 5, 2023 Minutes

Motion to approve made by Gifford, seconded by Brush. Motion passed by voice vote with no further discussion or negative votes.

REPORTS

3. Vendor Report

Nothing unusual to report.

4. Resource Center Reports

- LTC Enrollment September 2023
- DBS July-September 2023

Nothing unusual. Stable numbers.

New DBS staff member started in May, doing great. One DBS staff has been out on leave so numbers are a little different from past numbers.

5. Budget Review

Within expectations and limits expected.

6. Advocacy Update

Health Aging Grants Stepping On, hoping to see them be funded better than in the past. Falls Prevention is a key part of what they do. CMS looking for minimum staffing numbers for nursing homes. This has pluses and minuses to this approach. Discussion of Family Care changes with Humana

7. Director's Report

Caregiver month. Resource Fair, three support groups, powerful tools for caregivers starting next week.

The Community Health Improvement Process Plan is beginning to be formulated. Using Life report and Portage County Conduit.

Housing is a key issue in the report which ties to older adults and their housing issues.

Swing Dancing starts in November.

Next month at our meeting we will have a little celebration for the 25th anniversary of ADRC's in Wisconsin.

The holiday lunches are scheduled: Thanksgiving is Thursday, November 16, Christmas is Wednesday, December 13. Will be serving ham that was donated for Christmas meal.

New calendars are available.

A new newsletter is also available.

Congressman Van Orden's field rep was here, and we discussed funding for Nutrition and had a tour of the facility.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Welcome to the November 9th Staff Training session.

Motion by Gifford, seconded by Hubbard. Approved by voice vote.

9. Weather Cancellation Policy Update

School Closures are no longer the best indicator for closing as they have an online option now. We need to consider older volunteer drivers etc. Remind people of the correct listing: ADRC of PORTAGE COUNTY. All or nothing cancellation. Consistence with MOW is also the goal.

Motion to approve new policy made by Gifford, seconded by Coulthurst, voice vote approved.

10. Employee Handbook Update

Meals Process added to Employee Handbook.

Motion to approve Handbook Update made by Gifford, seconded by Brush. Voice vote approved.

NEXT MEETING DATE

11. December 7, 2023 4 p.m.

Motion to adjourn made by Coulthurst, seconded by Kissner, Voice Vote approved.

ADJOURNMENT