



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, November 6, 2023

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 557 467 341, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:33 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online: Julie Morrow

Members Excused:

Members Absent:

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Craig Sankey, Children and Family Services Manager; Jessica Hake, Community Programs Manager; John Pavelski, County Executive; Julia McKnight, Community Health Nurse-Lead Worker; Stacie Jacobs, Community Health Nurse; Shari Russell, Community Health Nurse; Jennifer Jossie, Finance Director; Todd Neuenfeldt, Facilities Director; Chris Schultz, Procurement Director; David Hickethier, Corporation Counsel; Supervisor Pat Kelly

Others Attending:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

1. Changes to COVID-19 Reporting Requirements in Wisconsin from Ryan Westergaard, Chief Medical Officer and State Epidemiologist for Communicable Diseases

Director Vagueiro shared the correspondence from Ryan Westergaard, Chief Medical Officer and State Epidemiologist for Communicable Diseases.

PRESENTATIONS

2. Love Sick Campaign Presentation

Julia McKnight presented information regarding the Love Sick Campaign.

APPROVAL OF MINUTES

3. October 2, 2023 Meeting Minutes

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve 10/2/2023 meeting minutes. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

4. Director's Report

Director Vagueiro provided the Director's Report.

Ruth Gilfry Building Update

Health and Human Services Staffing and Operations

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Amber Garner requested to attend the Community Health Improvement Plan meetings. Meeting dates are 10/31/2023, 11/14/2023, 11/28/2023, 12/7/2023, and 12/18/2023. A motion was made by Bob Gifford, seconded by Bev Laska, to Approve special meeting attendance for Amber Garner for Community Health Improvement Plan meetings. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action Re: Grants Applications/Awards (Portage County Ordinance 3.8.14):

Health and Human Services - Connexus - Public Health CARS Program grant award in the amount of \$1,000

A motion was made by Chris Doubek, seconded by Bob Gifford, to Approve Connexus grant award. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action Re: Resolution Approving and Authorizing a Contract with Streamline Healthcare Solutions, LLC to Provide an Electronic Health Record System for the Portage County Health and Human Services Department

A motion was made by Dave Medin, seconded by Suzanne Oehlke, to Approve Resolution Approving and Authorizing a Contract with Streamline Healthcare Solutions, LLC to Provide an Electronic Health Record System for the Portage County Health and Human Services Department. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion and Possible Action Re: Resolution Approving and Authorizing a Lease Agreement for Office Space with Boston, Inc. for Health and Human Services Employees to Work During Repairs and Improvements to the Ruth Gilfry Building

A motion was made by Bob Gifford, seconded by Suzanne Oehlke, to Approve Resolution Approving and Authorizing a Lease Agreement for Office Space with Boston, Inc for Health and Human Services Employees to Work During Repairs and Improvements to the Ruth Gilfry Building. Motion to Approve carried by voice vote, with no negative votes.

9. Discussion and Possible Action Re: Budget Amendments and Transfers

A motion was made by Chris Doubek, seconded by Amber Garner, to Approve both Budget Amendments and Transfers for Public Health Administrative Associate I LTE for 2023 and 2024 and Connexus Grant. Motion to Approve carried by voice vote, with no negative votes.

Public Health Administrative Associate I LTE for 2023 and 2024

Budget Amendment and Transfer for Connexus Grant

REPORTS FROM BOARD APPOINTED COMMITTEES/ACTIVITIES

10. Reports from Board Appointed Committees/Activities

Bob Gifford reported on CAP Services meeting 10/25/2023. A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve Special Meeting Per Diem - Expenses Reports for Bob Gifford for CAP Services meeting on 10/25/2023, Jeanne Dodge for Permanency Planning meetings on 10/4/2023 and 11/1/2023, and Amber Garner for Community Health Improvement Plan meeting on 10/31/2023. Motion to Approve Special Meeting Per Diem - Expenses Reports carried by voice vote, with no negative votes.

11. May go into closed session pursuant to section 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which if discussed in public would be likely to have a substantial adverse effect upon the person's

reputation.

A motion was made by Bob Gifford, seconded by Bev Laska, to go into Closed Session.

The motion to go into Closed Session was approved by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek , Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

12. Return to open session (if necessary)

A motion was made by Suzanne Oehlke, seconded by Amber Garner, to return to Open Session. Motion to return to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE December 4, 2023

December 4, 2023

ADJOURNMENT

Meeting adjourned at 05:45 PM