



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, October 26, 2023

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 669 928 571, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order at 4:04 P.M. by Chair V. Miresse.

Members attending in-person: V. Miresse, D. Jankowski (present at 4:45 P.M.), M. Hemmrich, S. Przybylski

Members attending on-line: G. Hakala

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. September 28, 2023

A motion was made by M. Hemmrich, seconded by S. Przybylski to approve the minutes from September 28, 2023. The motion carried on a voice vote with no negative votes.

REPORTS

2. Chairperson

Chair V. Miresse apologized for the amended agenda item #7. He explained that a joint meeting would be needed to consider a resolution to approve and authorize a resolution to exceed the state imposed property tax levy limits for operational costs and possible construction costs of a new health care center.

3. Administrator

M. McDonald, NHA, said that we are working on replacing the dishwasher. The nursing team recently completed an educational skills fair. The occupancy has been between 25-27. She recently met with the Business Director of Aspirus Hospital. The hospital has been seeing higher acuity patients. We continue to staff the building with an internal team, with no use of temporary staffing. We continue to prepare for our next state survey. We recently celebrated the one-year anniversary of Gail Lankford in the Director of Nursing position.

Our Medical Director, Dr. Terri Hahn, has been very supportive with infection prevention education and assistance. A broker recently toured the Health Care Center. We continue to educate on the future of our facility.

4. Business Manager

- Vendor Invoice List
 - Cool Sys- replace A/C unit
- Financial Reports

L. Lingford, Business Manager, said the cost per day through July 2023 is \$600. We have been tracking the length of stay for short-term residents. In September 2022, the average length of stay was 25.34 days. In September 2023 it is 20.73. The insurance companies may issue a denial to continue services. The resident has the right to appeal. Sometimes the decision is overturned,

allowing for continued service. Lingford said that we are working with Facilities and Procurement on the purchase and installation of a new dishwasher. The Dietary team has been washing dishes by hand. The leadership team recently completed a mandatory table-top training event. The mock drill was for a cyber attack. The IT Director, S. Gollnick, was able to attend the training. His participation was very helpful.

5. County Executive

Executive J. Pavelski said that Jay Hintze, SVN, recently toured the Health Care Center. Mr. Hintze coordinated a tour of the HCC with an interested party for potential purchase. Executive J. Pavelski was not able to be in attendance during the tour.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

7. Discussion/Possible Action Re: Specifying The Dollar Amount And Number Of Years For A Subsequent Agenda Item To Consider A Resolution Approving And Authorizing A Referendum To Exceed The State Imposed Property Tax Levy Limits For Operational Costs Of The Portage County Health Care Center and Costs For The Possible Construction Of A New Health Care Center Facility

L. Lingford shared a timeline for moving forward a resolution approving and authorizing a referendum to exceed the state imposed property tax levy limit for operational costs and possible construction costs of a new Health Care Center Facility. There would be a joint meeting scheduled for November or December with the Health Care Center, Space & Properties, Finance and Executive Operations. The timeline is attached to the minutes. There was discussion on the amount and number of years for a possible resolution. Lingford said that \$2.5M annually would be the minimum amount. The referendum could be for any number of years. The operation costs will continue after the referendum sunsets. A motion was made by S. Przybylski, seconded by M. Hemmrich to create a resolution to exceed the property tax levy limit by \$3.5M annually for 20 years on top of the existing levy. The motion carried on a voice vote with no negative votes.

CORRESPONDENCE

None.

NEXT MEETING DATE

November 16, 2023 at 5:00 P.M. in Annex Conference Room 5

ADJOURNMENT

Chair V. Miresse adjourned the meeting at 5:10 P.M.

NOTICES

Timeline for Referendum on the Spring 2024 Election

Task	Due Date
Initial recommendation of the amount and number of years for referendum- HCC Committee	October 26, 2023
County Board Annual Meeting- Public Hearing Budget Adoption	November 1, 2023
County Board Meeting- possible budget overrides	November 14, 2023
Apportionment form submitted by County Clerk	*due December 1, 2023
Levy Limit form submitted by Finance Director	*due December 15, 2023
*These forms may be submitted early, pending workload.	
Once these forms are submitted and approved, we can ask the Finance Director to submit the referendum question to the Department of Revenue. We feel that a two-week timeframe is reasonable for review.	
Joint meeting with HCC, Space & Properties, Finance, Executive Operations to consider resolution to exceed the state imposed property tax levy limits	December 2023 or early January 2024
County Board Meeting - resolution to exceed the state imposed property tax levy limits	December 19, 2023 or January 16, 2024 (agenda items due 7 days prior)
Referendum question due to County Clerk	January 23, 2024
Election Day	April 2, 2024