

MINUTES
PORTAGE COUNTY LAND RECORDS MODERNIZATION COMMITTEE
Monday, April 17, 2023 – 10:00 am, Conference Room 5 – County Annex

Members Present In-Person

Hartman, Kratzke, Ostrowski, and Trzinski

Members Present Via Video

Olson, Wisinski, Lane, and Przybylski

Staff Present

Sutter and Stewart, Portage County Planning and Zoning Department

Chair Hartman called the meeting to order at 10:00 am in Conference Room 5.

Public Notice

Members of the Public Who Wish to Address the Committee on Specific Agenda Items Must Register Their Request at This Time, With Such Comments Subject to the Reasonable Control of the Committee Chair as Set Forth in Robert's Rules of Order. Hartman reiterated the meeting is being video recorded. There were no members of the public present.

Election of Vice-Chair

Hartman explained the Committee reorganization and added because of this, a new Vice-Chair needs to be elected.

Hartman opened nominations for Vice-Chair. Hartman nominated Kratzke as Vice-Chair; Olson seconded. Hartman called for nominations two more times; there were none. Motion for Kratzke as Vice-Chair passed unanimously by voice vote.

Discussion/Action on the 2022-2024 Land Information Plan Update

Hartman referred to pages 37-38 of the Portage County Land Information Plan and said item #10, Global Navigation Satellite System Equipment, has been added to the Plan. The current equipment was depreciated after a very short period of time, and they are no longer able to get technical support on this equipment. To get funding for the equipment, it needs to be in the Plan. Hartman said he has three bids so far. He is asking for \$10,000 in the Plan and discussed the current bids and expected costs. Hartman explained the different uses of the equipment and which departments may utilize the equipment.

Motion by Wisinski to approve amending the 2022-2024 Land Information Plan to add item #10 Global Navigation Satellite System Equipment; seconded by Lane. Motion to approve passed unanimously by voice vote.

Land Records Program Updates

a. Committee Reorganization

Hartman explained County Board Chairman, Al Haga, wanted to change the make up of this Committee so that it better matched Statute. Thus, the Committee is now at 8 members. He explained membership includes most of the users and generators of land records data that they are in the business of updating and distributing.

b. Parcel Editing Method Update

There will be a change to how this is stored in the database. Users will not see a change in the actual produced product. This is being done internally and Hartman does not foresee any costs.

c. Next Generation 911 Implementation

Implementation will happen this year; approximate go live date is the end of June. This is a public safety issue; Land Records provides data support. This is being done in-house so there will be no costs.

Discussion/Action on the September 23, 2022 Minutes

Wisinski moved to approve the September 23, 2022 minutes; second by Lane. Motion to approve passed unanimously by voice vote.

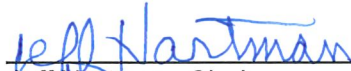
Discussion/Possible Action Regarding Special Meetings (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for Special Meeting Attendance - None
- Approval of Attendance of Special Meetings - None
- Special Meeting Attendance Reports – None

Adjournment

With no further business to come before the Committee, Trzinski moved to adjourn and Wisinski seconded. Motion to adjourn passed unanimously by voice vote. The meeting was adjourned at 10:07 am.

Respectfully submitted,



Jeff Hartman, Chair



Gayle Stewart, Recording Secretary



Date