



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, October 25, 2023

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 959 060 149, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Peterson, David Medin, Scott Soik

Attending In-Person: Don Jankowski, Stan Potocki, David Peterson, David Medin, Scott Soik

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Rocky Bolder, Sheriff's Office

Stephanie Laug, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

Joe Gemza, Stevens Point Fire Department

Adam Meshak, Amherst Fire Department

Jennifer Jossie, Portage County Finance Director (Remote)

PRESENTATIONS

1. Portage County Sheriff's Office Awards

None

APPROVAL OF MINUTES

2. Public Safety/Emergency Management Committee Meeting Minutes September 27, 2023

A motion was made by Stan Potocki, seconded by Scott Soik, to approve September 27, 2023 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

3. Sheriff
4. Emergency Management

5. Emergency Medical Services

6. Medical Examiner

7. District Attorney

SHERIFF'S OFFICE ACTIVITY REPORTS

8. Emergency Management

EM Coordinator Bob Weinert:

- Integrated Preparedness Planning (IPP) Program: thus far EM met with 26 municipalities and of these received back 15 disaster response plans
- Working on completing documentation for the 2024 emergency management grants
- The Monogram Foods hazardous materials exercise was pushed to December
- The Strategic Hazmat Plan is in draft and is awaiting some updates from the HAZMAT team

9. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- Attended Plover Fire Department Open House
- Assisted on the interview panel for Plover Fire Department for a full-time Paramedic
- On Monday, October 23, 2023 attended EMS Banquet
- Final Skills Lab is scheduled for October 25, 2023 in Rudolph

Sheriff Mike Lukas:

- One of the County Board supervisors brought an amendment requesting funds for the United Ambulance Service

10. Jail Activities

Superintendent Rocky Bolder:

- Jail has been busy conducting interviews (currently 6 positions are open)
- Extended a job offer to one candidate
- Six more staff are expected to be out on FMLA/Worker's Comp leaves before the end of the year

11. Operations Activities

Captain Josh Ostrowski:

- Patrol:
 - One Deputy is in training and is doing well
 - Backgrounding one candidate
 - Staff completed the fall In-Service training
- Communication Center:
 - One Communication Technician completed field training, one is in the final phase and doing well
 - Extended a tentative job offer to a candidate
 - Backgrounding couple candidates
- The County EMS Association recognized the following members of the Sheriff's Office:
 - Communication Supervisor Jessica Peterson received the Outstanding Dispatcher Award
 - Communication Technician Melinda McClellan was recognized for 10 years of service
 - Communication Supervisor Jodi Stoik, Communication Technician Beth Gadow, Lt. Jeff Coey and Deputy Jacob McCabe received CPR awards

12. Administrative Activities

Sheriff Mike Lukas:

- Have been attending career fairs
- The state Drug Takeback is this week
- Have been soliciting candy to be given out by Deputies during Halloween - received donations from Portage County Deputy Sheriff's Association, Walmart, Target, Festival Foods, Metro Market and couple individuals
- Citizens Academy graduation will be taking place on November 9, 2023
- A budget adjustment request regarding Corrections wages and Shift Differential for Corrections and Communications has been submitted to the Finance Committee and will be on the next County Board Meeting

13. Medical Examiner Activities

Medical Examiner Heather Schultz:

- Nothing to report

14. District Attorney Activities

District Attorney Cass Cousins:

- District Attorney's office is fully staffed
- Working on preparing for 2024
- Next week numerous attorneys will be attending trainings

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

15. EMS Provider Monthly Activity Reports

Supervisor David Medin noticed a possible error in the Plover Fire Department report on the Year-to-Date number of Total Responses for 54 Medic 1 (page 19): it shows 95. EMS Coordinator Andrea Krantz was able to check into this number and the correct one is 957.

16. Medical Director's Report

DISCUSSION/POSSIBLE ACTION

17. Resolution Re: Approving and Authorizing the 2024 to 2027 Ambulance Service Provider Agreement between Portage County and the City of Stevens Point

An error was noticed on the Contract Summary Form (page 26): dates were listed incorrectly as 2024, 2021, 2022, 2023 instead of 2024, 2025, 2026, 2027. Corrections will be made.

A motion was made by Stan Potocki, seconded by Scott Soik, to Approve and Authorize the 2024 to 2027 Ambulance Service Provider Agreement between Portage County and the City of Stevens Point. Motion carried by voice vote, with no negative votes.

18. Discussion/Possible Action Re: Portage County Sheriff's Office Five-Year Warranty Extension for Parts and Labor on the Body Scanner System

A motion was made by Scott Soik, seconded by David Peterson, to approve Portage County Sheriff's Office Five-Year Warranty Extension for Parts and Labor on the Body Scanner System. Motion carried by voice vote, with no negative votes.

19. Discussion/Possible Action Re: Portage County Emergency Operations Plan

EM Coordinator Bob Weinert:

- The County Emergency Operations Plan needs to be reviewed, updated and approved annually for grant purposes.

A motion was made by David Medin, seconded by Scott Soik, to approve the Portage County Emergency Operations Plan. Motion carried by voice vote, with no negative votes.

20. Discussion/Possible Action Re: 2024 Public Safety/Emergency Management Committee Meeting Schedule

Dates were presented to the committee and will be brought for approval on a monthly basis.

21. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, November 22, 2023 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Scott Soik, seconded by Stan Potocki, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:27am