MINUTES
CENTRAL WISCONSIN WINDSHED PARTNERSHIP GROUP
ADVISORY COMITTEE MEETING
HANCOCK AG RESEARCH STATION, N3909 CO RD V, HANCOCK WI 54949
APRIL 6, 2023

Members present: Barry Jacowski, Bill Clendenning, Chuck Sibilsky, Ed Hernandez, Steve Bradley

Staff/Advisors/Others present: Tamas Houlihan, Troy Fishler, Roy Diver, Shannon Rohde, Patty Benedict

1. **Call to Order –** The meeting was called to order at 9:05 a.m. by Chair B. Jacowski

2. **Introductions –** Introductions took place.

3. B. Jacowski read the **PUBLIC NOTICE**: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order. No one registered to speak.

4. **Discussion/Possible Action – Minutes of November 3, 2022** – Motion by Clendenning, second by B. Jacowski to approve the minutes. Motion passed by voice vote.

5. **Correspondence –** Copies of Golden Sands RC&D 2023 Events Schedule were made available.

6. **Review Vouchers/Procurement Card Purchases –** Vouchers and procurement card purchases were reviewed.

7. **Staff Reports –** Rohde provided an update on the report included in meeting packets. LTE Marty Sytsma is returning. Rohde was able to hire one UWSP intern, but would like one more. Discussion took place on increasing wage rates. He has approximately 12 miles of windbreaks and living snow fences lined up. Tree and shrub stock is due for delivery April 25.

8. **2022 Final Budget Report –** Bradley reviewed the budget report included in meeting packets. He distributed copies of the CWWP Financial Planning for Windbreaks-2023, explaining cost per foot, revenue per foot, and the reserve accounts. The sale of used equipment increased the revenue total.

9. **Discussion/Possible Action – UW Hancock Agricultural Research Station Facility Agreement, July 1, 2023-June 30, 2024** – Fishler stated no changes were made to the lease agreement. Motion by Hernandez, second by B. Jacowski to accept the agreement. Motion passed by voice vote.

10. **Discussion/Possible Action – 2023 Fee Schedules –** No changes have been made from 2022. Rohde noted salary increases for him, Marty, and interns will affect the budget. Fees will be revisited in the fall. Motion by Clendenning, second by B. Jacowski to approve the fee schedules. Motion passed by voice vote.

11. **Future Agenda Items –** Fee schedules, Plan of Work, Plan of Work Accomplishments, 2024 Budget

12. **Next Meeting Date –** Benedict will send a Doodle poll in September/October for a November meeting.

13. **Adjournment –** Motion by Hernandez, second by B. Jacowski to adjourn. Motion passed by voice vote. Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Patty Benedict, Recording Secretary