



PORTAGE COUNTY

MEETING MINUTES

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

Wednesday, September 27, 2023

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 441 718 127, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Peterson, David Medin, Scott Soik

Attending In-Person: Don Jankowski, Stan Potocki, David Peterson, David Medin, Scott Soik

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Tammy Shoemaker, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

John Pavelski, County Executive

Adam Meshak, Amherst Fire Department

Anthony Luchini, Plover Fire Department/EMS

Jennifer Jossie, Portage County Finance Director (Remote)

Laura Belanger, Portage County HR Director (Remote)

Dr. Michael Clark, Medical Director (Remote)

Brandi Makuski, Plover-Point Metro Wire (Remote)

Cynthia Luna, UWSP Student (Remote)

PRESENTATIONS

1. Portage County Sheriff's Office Awards

None

APPROVAL OF MINUTES

2. Public Safety/Emergency Management Committee Meeting Minutes August 23, 2023

A motion was made by Scott Soik, seconded by David Medin, to approve August 23, 2023 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

3. Sheriff
4. Emergency Management
5. Emergency Medical Services
6. Medical Examiner

SHERIFF'S OFFICE ACTIVITY REPORTS

7. Emergency Management

EM Coordinator Bob Weinert:

- Met with four municipalities to initiate Integrated Preparedness Planning (IPP) Program. Thus far out of the 27 municipalities received six plans
- Made a presentation to the Rotary Club
- Had a table at the Stockton Safety Day Event
- Hosted Incident Command System (ICS) 400 class
- Participated in the Wisconsin Emergency Management Association Training and Conference
- Participated in the Towns Association Meeting in Plover
- Assisted evaluating a Full-Scale Hazmat Exercise with Wood County
- Working on Policy Updates to WICAMS Cards
- Working on updating Countywide Strategic Plan

8. Emergency Medical Services

EMS Coordinator Andrea Krantz:

- Had three EMR Skills Labs with Dr. Clark
- One more EMR Skills Lab is scheduled for October 25, 2023 in Rudolph
- Attended the EMS Association meeting, the EMS banquet is scheduled for October 23, 2023
- Attended recognition reception for Dr. Clark for his active role in the US Senior Open

9. Jail Activities

Captain Ronnie Leach:

- Staffing issues in the jail continue:
 - two male vacancies
 - two female vacancies
 - five officers have pending FMLA absences
 - getting fewer and fewer applicants
 - big factor: Portage County wages are not competitive
- One Corrections Officer is going through Jail Academy

10. Operations Activities

Captain Josh Ostrowski:

- Patrol:
 - One of the deputies has completed Field Training and has started solo patrol
 - One deputy is in training and is doing well
 - Interviews for the deputy position will be conducted on October 3, 2023
- Communication Center:
 - One Communication Technician is in the final stage of training and doing well
 - One Communication Technician is midway through training and doing well

- Backgrounding two individuals for the vacant positions

11. Administrative Activities

Sheriff Mike Lukas:

- Two new deputy candidates will be joining the Sheriff's Office in December after completion of the academy
- One deputy resigned
- Violent Sex Offender placement discussion meeting took place on September 18, 2023
- Police Lights of Christmas fundraiser took place on September 16, 2023 at Festival Foods
- Guns and Hoses game on September 17, 2023 raised over \$15,000
- Unveiling of the new monument dedicated to veterans will be taking place on October 11, 2023
- Jack Stand Racine Car Club donated \$7400 to Portage County K-9 Program
- Jail issues:
 - flooding during rainy weather
 - lack of safety due to inappropriate jail design
- Recently hosted a Carry Concealed Weapon class
- Citizens Academy has started and is going well

12. Medical Examiner Activities

Medical Examiner Heather Schultz:

- Hired a new Deputy Medical Examiner

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

13. EMS Provider Monthly Activity Reports

14. Medical Director's Report

Medical Director Dr. Clark:

- Conducted three EMR Skills Labs
- Working on providing more education to the community EMS Providers
- DOT will continue to inspect vehicles and medical equipment
- Need to ensure all new emergency medical respondents are meeting all the education standards for the county

DISCUSSION/POSSIBLE ACTION

15. Resolution Re: Approving and Authorizing the 2024 to 2027 Ambulance Service Provider Agreement between Portage County and the Amherst Fire District

A motion was made by Stan Potocki, seconded by Scott Soik, to Approve and Authorize the 2024 to 2027 Ambulance Service Provider Agreement between Portage County and the Amherst Fire District. Motion carried by voice vote, with no negative votes.

16. Resolution Re: Approving and Authorizing the 2024 to 2027 Ambulance Service Provider Agreement between Portage County and the Village of Plover

A motion was made by Stan Potocki, seconded by Scott Soik, to Approve and Authorize the 2024 to 2027 Ambulance Service Provider Agreement between Portage County and the Village of Plover. Motion carried by voice vote, with no negative votes.

17. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

NEXT MEETING DATE Wednesday, October 25, 2023 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Scott Soik, seconded by David Peterson, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:40am