



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, September 11, 2023

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 134 405 584, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow, Scott Soik

Attending In-Person: Jeanne Dodge, Larry Raikowski, Dave Ladick, Scott Soik

Attending Online: Julie Morrow

Members Excused: None

Members Absent: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

CORRESPONDENCE

APPROVAL OF MINUTES

1. August 14, 2023 Meeting

A motion was made by Dave Ladick, seconded by Scott Soik, to approve the meeting minutes. Motion to approve the meeting minutes carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

3. Treasurer

Treasurer Przybelski provided the Committee an update on tax deed and delinquent parcels.

4. Information Technology

Director Gollnick provided an update on the upcoming phone implementation and website implementation.

5. Purchasing

Director Schultz provided an update on current procurements, including recent RFP's.

6. Finance

Director Jossie provided an update on sales tax collections, SLFRF reporting, financial statements and single audit, Ruth Gilfry facility repair and remodel project update, insurance renewals, collection agency update, and cost allocation plan preparation.

7. County Executive

Executive Pavelski provided an update on the repairs and remodel project at Health and Human Services.

DISCUSSION/POSSIBLE ACTION**8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no requests for special meetings.

9. Discussion and Possible Action on a Request by Growth Hotels LLC, Lot 32 on John Joanis Drive & Carrie Frost Drive, for the following Waivers from Portage County Business Park Deed Restrictions and Protective Covenants:

- a. Waiver from Section VII.A to allow six exterior wall facing materials.
- b. Waiver from Section VII.A to allow use of Exterior Insulated Finish Systems on 90% of the East building elevation, 68% of the North building elevation, 78% of the West building elevation, and 75% of the South building elevation.
- c. Waiver from Section XI(A) to allow two wall mounted signs to be attached to the top level of a multi-story building.
- d. Waiver from Section XI(B) to allow installation of a third corporate identity sign.
- e. Waiver from Section XI(B) to allow installation of two wall-mounted signs at a height of 13.6% of the West wall and 12.87% of the North wall height.
- f. Waiver from Section XI(C) to allow installation of a ground-mounted sign at an overall height of 5 feet 6 inches.

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the waiver requests as presented. Motion to approve the waiver requests as presented carried by voice vote, with no negative votes.

10. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Parks - WI Department of Natural Resources Winter Storm Damage grant award in the amount of \$6,419
- Sheriff - WI County Mutual Corporation ALERT Law Enforcement grant application in the amount of \$30,000
- Non-Departmental - US Treasury Local Assistance and Tribal Consistency Fund (LATCF) grant award in the amount of \$50,000
- County Clerk - WI Elections Commission 2023 Absentee Ballot Envelope grant award in the amount of \$7,360

A motion was made by Jeanne Dodge, seconded by Julie Morrow, to approve the grant applications and awards as presented. Motion to approve the grant applications and awards as presented carried by voice vote, with no negative votes.

11. Discussion and Possible Action regarding Resolution Authorizing 2023 Budget Amendments and Transfers

A motion was made by Scott Soik, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to Approve passed by voice vote, with no negative votes.

12. Discussion and Review regarding 2024 Proposed Department Budget Requests

- Treasurer

Treasurer Przybelski presented the proposed Treasurer's Office budget presented to the County Executive.

13. Discussion and Review regarding 2024 Proposed County Budget

- Final – Equalized Value and Net New Construction
- Sales Tax Estimates
- Tax Levy Limit Calculation & Tax Levy Scenarios
- Health Care Center Referendum Tax Levy Funding
- Debt
- Capital
- Countywide 2024 Budget Progress
- Countywide 2023 Budget Projections
- Fund Balance

- Central WI Airport - Joint Meeting Update
- New Position and Reclassifications Update
- Budget Amendments and Committee Referrals

Director Jossie discussed the County's equalized value, sales tax estimates, tax levy limit scenarios and impact, referendum tax levy funding for the health care center, debt budget, capital budget, progress on completing the 2024 budget, progress on 2023 projections and fund balance estimates, upcoming Central WI Airport joint meeting, new positions and reclassifications, and budget amendment process.

NEXT MEETING DATE

14. October 9, 2023

The next scheduled meeting is October 9th. A joint meeting with the Central WI Airport is scheduled for September 25th. Possibility of a joint meeting with Human Resources Committee on September 19th.

ADJOURNMENT