



PORTAGE COUNTY

MEETING MINUTES

COMMISSION ON AGING/AGING AND DISABILITY RESOURCE CENTER BOARD

ADRC AT LINCOLN CENTER
MULTI-PURPOSE ROOM OR VIA
REMOTE CONNECTION
1519 WATER STREET
STEVENS POINT, WI 54481

Thursday, August 3, 2023

4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 291775179, then press#

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order by Vice-Chair Mike Splinter at 4 p.m.

Members in attendance: Eleanor Brush, Bernie Coulthurst, Bob Gifford, Ann Hubbard, Bob Larson, Judy Ordens, Mike Splinter

Members excused: Cathy Jones-Ferk, Lynne Kissner

Staff in attendance: Director Cindy Piotrowski, Assistant Director Maureen Miller, Senior Center Manager Kate Giblin, Finance Manager Peggy Konkell, County Executive John Pavelski, Caregiver Supports Manager Tonia Simmons and Administrative Assistant Heather Wynne.

Guest in attendance: UWSP Professor Kevin Obsatz

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

APPROVAL OF MINUTES

Motion to approve minutes made by Coulthurst, seconded by Ordens. Motion passed by voice vote with no further discussion or negative votes.

1. Thursday, July 6, 2023

REPORTS

2. Vendor Report

Nutrition charge for \$2100 for new kitchen equipment: roll in fridge & a hot box.

3. Resource Center Reports

- DBS
- LTC Enrollment
- LTC Facility

DBS number reflects one staff member.

LTC holds steady.

LTC Facility lost 4 and added 1 new.

4. Senior Center

- Advisory Council Minutes June 2023
- Upcoming Trips

Reviewed Advisory Council minutes. There has been a lot of growth in participation numbers this year. Lots of exciting programs, classes and trips coming in the fall.

5. Nutrition - All Site Picnic

New location this year. All board members are welcome.

6. Year-to-Date Budget

Nothing out of the ordinary for 2023.
2024 budget process begins in August.

7. Caregiver Services Review

Caregiver Services Review & discussion.

Later in the meeting a question about VA as a funding source for ADC was asked. Simmons explained we no longer are paid directly by the VA, instead participants are reimbursed by the VA for expenses.

Kevin Obsatz reviewed video work completed to date for the ADC and ongoing plans for the agency.

8. Advocacy Update

Nothing to report. Senior Advocates Program starting soon.

9. Directors Report

- United Way Life Report Calls to Action
- Gift Card and Gift Certificate Policy
- Ordinance Revision Resolution
- State Budget Comparison

- State budget breakdown put together by Janet Zander of GWAAR.
- There was an unknown powder spill in Workshop last month that caused it to be closed for 2 weeks until the substance was identified. Ended up being gypsum. It brought about new guidelines for the workshop to keep this from happening again.
- Currently working with Transportation on how they are being paid & qualifications for free rides.
- 2024 Budget process is starting. Not anticipating many changes.
- Nutrition received pigs for butcher. Ended up with 588 pounds dry weight.
- United Way LIFE Report calls to action.
- Gift Card/ Gift Certificate Policy update reviewed. Going to County Board in September. Biggest change to note is RSVP volunteers are also participants.

DISCUSSION/POSSIBLE ACTION

10. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

11. DBS Position Request

Larson asked about Levy in the position. Piotrowski explained there is no direct levy in the ADRC contract.

Motion to approve request to increase DBS position from 30 to 40 hours per week made by Gifford and seconded by Coulthurst.
Motion passed by voice vote with no further discussion or negative votes.

NEXT MEETING DATE

12. Thursday, September 7, 2023

ADJOURNMENT

Motion to adjourn at 5:29 made by Coulthurst and seconded by Larson. Motion passed by voice vote with not further discussion or negative votes.