



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, August 31, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 601 489 030, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by Chair Larry Raikowski at 05:03 PM

Human Resources Members Present: Vinnie Miresse, Larry Raikowski, Chris Doubek, Matt Jacowski, Steve Cieslewicz

Staff Attending: L. Belanger Tess, C Wojchik

Others Attending: N. Check, J. Pavelski, M. Deininger (web), K. McDonald (web), M. Clark (web), M Lukas, L. Oathout (web)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

CORRESPONDENCE

1.
 - Frontline Supervisor - August 2023
 - The EAP Connection - August 2023
 - The Wellbeing Journey - September 2023

APPROVAL OF MINUTES

2. Human Resources Committee - August 3, 2023

A motion was made by M. Jacowski, seconded by C. Doubek, to approve the minutes from August 3, 2023. Motion to approve carried by voice vote, with no negative votes.

REPORTS

3.
 - Vendor Invoice List - July 2023
 - Consumer Price Index - July 2023
 - Recruitment Update - August 24, 2023
 - EAP Utilization Report - 2023 2nd Quarter
 - Director's Report

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings

- Special meeting attendance reports

None

5. Update re: Elected Officials Compensation for County Board Chair and County Board Supervisors

L. Belanger Tess explained a resolution will be coming to the Human Resources Committee after the Executive/Operations Committee and possibly County Board make a decision in regards to special meeting attendance payment.

6. Discussion and Possible Action re: Health Insurance Premiums for 2024 Budget

A motion was made by M. Jacowski, seconded by C. Doubek, to approve keeping the 2024 health insurance premium the same, as what was in place in 2023, for the 2024 budget. Motion to approve carried by voice vote, with no negative votes.

7. Discussion and Possible Action re: Resolution Approving and Authorizing Anthem Blue Cross Blue Shield as Portage County's Health Plan Administrator for 2024

A motion was made by M. Jacowski, seconded by C. Doubek, to approve the resolution Approving and Authorizing Anthem Blue Cross Blue Shield as Portage County's Health Plan Administrator for 2024. Motion to approve carried by voice vote, with no negative votes.

8. Report re: Family and Medical Leave Act (FMLA) Administration Renewal with FMLASource for 2024

9. Discussion and Possible Action: Return to Work/Light Duty - Sheriff's Office Employees as Communication Technicians

A motion was made by M. Jacowski, seconded by S. Cieslewicz to approve Return to Work/Light Duty Sheriff's Office Employees as Communications Technicians. Motion to approve carried by voice vote, with no negative votes.

10. Discussion re: 2024 Human Resources Department Budgets

- Human Resources Department
- Employee Benefits
- Health Plan

NEXT MEETING DATE

11.

- Joint Meeting with Finance Committee to Review New Position Requests and Reclassification Requests for 2024 Budget
- Human Resources Committee Meeting - Thursday, October 5, 2023 at 5:00 p.m.

ADJOURNMENT

Motion by M. Jacowski, second S. Cieslewicz, all ayes to adjourn. Meeting was adjourned at 6:07 p.m.