



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, September 5, 2023

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 134 690 541, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski all attending in person.

Members Absent: Mike Wiza

Others Attending: Todd Neuenfeldt, Chris Schultz, John Pavelski, Larry Raikowski, Sara Raikowski, Kim Vagueiro, John Pavelski, David Hickethier, Cindy Wisinski, Robin Falk, Marcia McDonald, and Brandi Makuski were in person. Virtually attended Jennifer Jossie, and Derek Burdick.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE No Correspondence has been received at this time.

APPROVAL OF MINUTES

1. July 25, 2023 Space and Properties Minutes

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Vendor Invoice List Dated 7-31-23
3. Director's Report

Currently working on the Ruth Gilfry building, which we will be talking about later in the agenda.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

A motion was made by Matt Jacowski, seconded by Dave Medin, to approve special meeting attendance for Chair Jankowski for a Courthouse Security meeting. Motion to Approve carried by voice vote, with no negative votes. Chair Jankowski continues to meet with staff virtually every Friday morning to discuss things such as building sites, and discussions with City on building security.

5. Discussion/Possible Action: Approve selling tax deed parcel and setting a minimum bid amount for sale on Wisconsin Surplus Online Auction:

Parcel 012240723:01.01 on Martin Island Drive in the Town of Carson; no current assessed value.

A motion was made by Matt Jacowski, seconded by Jeanne Dodge, to set the minimum bid at \$50.00 and let the market dictate what it brings. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion/Possible Action: Remove right-of-way tax deed parcels for sale from the Wisconsin Surplus Online Auction and deed to the following municipalities for no fee:

024230702-15.09	Town of Linwood
022221027-15.05	Town of Lanark
008211015-11.05	Town of Belmont
026241029-10.4	Town of New Hope
004210916-01.03	Town of Almond
026241028-14.02	Town of New Hope
008211019-10.07	Town of Belmont
004210929-01.02	Town of Almond
022221025-05.10	Town of Lanark
022221027-14.10	Town of Lanark
018220731-03.07	Town of Grant
018210718-01.07	Town of Grant

A motion was made by Jeanne Dodge, seconded by Dave Medin, to remove these from the tax deed property sale and transferring the deed to the listed municipalities. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion/Possible Action: Refund to the following municipalities for the purchase amounts for right-of-way tax deed parcels:

002251019-13.35	Town of Alban	\$50.00
002251009-07.10	Town of Alban	\$50.00
006231012-14.08	Town of Amherst	\$50.00
010220912-14.05	Town of Buena Vista	\$50.00
010220915-02.03	Town of Buena Vista	\$50.00
012240718-01.04	Town of Carson	\$50.00
016250723-03.08	Town of Eau Pleine	\$50.00
016250707-06.11	Town of Eau Pleine	\$50.00
032240904-04.09	Town of Sharon	\$50.00
173230820-13.19	Village of Plover	\$150.00

A motion was made by Matt Jacowski, seconded by Dave Medin, to refund the purchase amount and recording fees. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion/Possible Action: Updated Capital Improvement Projects for Ruth Gilfry Repair and Remodel.

A motion was made by Dave Medin, seconded by Jeanne Dodge, to approve the amended Capital Improvement plan for \$8 Million including replacement of HVAC system with a new air handler, chiller and boiler system. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE October 3, 2023 at 3:30 in Annex Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:05 PM