



# PORTAGE COUNTY

## MEETING MINUTES

### EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX  
CONFERENCE ROOMS 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Tuesday, September 5, 2023

5:00 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 844 482 402, then press #

To attend this meeting by video: [Click here to join the meeting](#)

#### CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Al Haga.

Members Present: Supervisors Al Haga, Larry Raikowski, Stan Potocki, Don Jankowski, Dave Ladick

Attending In-Person: Supervisors Al Haga, Larry Raikowski, Don Jankowski, Dave Ladick

Attending Online: Supervisor Stan Potocki

Staff Attending: County Clerk Davis, County Executive Pavelski, Corporation Counsel Hickethier, County Executive Administrative Assistant Falk, Planning & Zoning Director Reed, Finance Director Jossie, District Attorney Cousins

Others Attending: Supervisor Jeanne Dodge and members of the public.

Public Comment: Mildred Neville

#### PUBLIC NOTICE

**Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.**

#### CORRESPONDENCE

None.

#### APPROVAL OF MINUTES

1. August 8, 2023 Minutes

A motion was made by Supervisor Jankowski, seconded by Supervisor Raikowski, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

#### REPORTS

2. Vendor Invoice Lists

Vendor invoice lists were presented for review.

3. Corporation Counsel

Corporation Counsel Hickethier provided an update of his office.

4. County Clerk

County Clerk Davis provided an update of her office.

#### CONFIRMATION OF COUNTY EXECUTIVE COMMITTEE APPOINTMENTS

5. Appointment of Steve Fritz to the Park Commission for the remainder of the term expiring April 15, 2024

A motion was made by Supervisor Ladick, seconded by Supervisor Jankowski, to approve the appointment. Motion to approve carried

by voice vote, with no negative votes.

6. Appointment of Steve Fritz to the Commission on Aging/Aging and Disability Resource Center Board for the remainder of the term expiring April 15, 2024

A motion was made by Supervisor Raikowski, seconded by Supervisor Ladick, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

7. Appointment of Sara Luchini to the Solid Waste Management Board for the remainder of the term expiring April 20, 2026

A motion was made by Supervisor Potocki, seconded by Supervisor Jankowski, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

#### **EXECUTIVE/OPERATIONS COMMITTEE APPOINTMENTS**

8. Appointment of Steve Fritz to the Land and Water Conservation Committee for the remainder of the term expiring April 15, 2024

A motion was made by Supervisor Raikowski, seconded by Supervisor Ladick, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

9. Appointment of Steve Fritz to the Land Records Modernization Committee for the remainder of the term expiring April 15, 2024

A motion was made by Supervisor Ladick, seconded by Supervisor Jankowski, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

#### **DISCUSSION/POSSIBLE ACTION**

10. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

11. Discussion/Possible Action Re: Approval of Special Meeting Attendance Sheets

None.

12. Discussion and Review Re: 2024 Proposed Department Budgets

- Corporation Counsel
- County Board
- County Clerk - Admin
- County Clerk - Elections

Corporation Counsel Hickethier discussed his 2024 proposed department budget. County Clerk Davis discussed her 2024 proposed department budget.

13. Discussion/Possible Action Re: Revision of Portage County Code of Ordinances Section 3.1.24 and 3.1.16 Resulting in the Transfer of Legislative Oversight for the District Attorney Office from the Judicial/General Government Committee to the Public Safety/Emergency Management Committee

A motion was made by Supervisor Jankowski, seconded by Supervisor Potocki, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

14. Discussion/Possible Action Re: Revision of Portage County Code of Ordinances Sections 3.8.23 and 3.17.9 to clarify that Participants for the Foster Grandparent Program and Retired and Senior Volunteers Program are Program Recipients for the Gift Card and Gift Certificate Policy and Eligible for Recognition of Volunteer Service

A motion was made by Supervisor Raikowski, seconded by Supervisor Ladick, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

15. Discussion/Possible Action Re: Adopting and Enacting Revisions to Portage County Code of Ordinances Chapter 3 to Replace Per Diem Payment for Special Meeting Attendance with a Monthly Salary

A motion was made by Supervisor Ladick, seconded by Supervisor Raikowski, to approve the resolution.

A motion was made by Supervisor Haga, seconded by Supervisor Ladick, to amend the resolution by replacing "planned" with "recommended" and by adding "Human Resources Committee and" after "subject to subsequent" in the sixth WHEREAS clause. Motion to amend carried by voice note, with no negative votes.

A motion was made by Supervisor Haga, seconded by Supervisor Raikowski, to amend the proposed ordinance changes by adding ",including but not limited to registration fees, mileage, lodging, and meals," after "cost of travel" in ordinance 3.1.9(h) and after "supervisor's travel" in ordinance 3.1.47.

Motion to amend carried by voice note, with no negative votes.

Motion on the amended resolution carried by voice vote, with no negative votes. The amended resolution was approved.

16. Discussion/Possible Action Re: Adopting and Enacting Revisions to the Portage County Code of Ordinances Section 3.1.48 by Amending County Board Agenda Requirements to Provide Electronic Agendas Instead of Mailed Agendas Unless Authorized

A motion was made by Supervisor Ladick, seconded by Supervisor Haga, to approve the resolution.

A motion was made by Supervisor Haga, seconded by Supervisor Ladick, to amend the proposed ordinance changes by adding "for any Committee/Board/Commission/Council/Authority" after "As a general rule, no printed copies of the agenda or packet" to ordinance 3.1.48(i)(1).

Motion to amend carried by voice note, with no negative votes.

Motion on the amended resolution carried by voice vote, with no negative votes. The amended resolution was approved.

17. Discussion/Possible Action Re: Revising Portage County Code of Ordinances Section 3.1.17, Entitled "Land and Water Conservation Committee", to Remove the USDA Farm Service Agency Designated Member and Add a Citizen Member Engaged in Agricultural Use

A motion was made by Supervisor Raikowski, seconded by Supervisor Jankowski, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

18. Discussion/Possible Action Re: Revision of Portage County Code of Ordinances Section 4.9.4, Resulting in an Increase to Dog License Taxes

A motion was made by Supervisor Jankowski, seconded by Supervisor Potocki, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

#### **NEXT MEETING DATE**

October 2, 2023 @ 5:00 PM in Annex Room 5

#### **ADJOURNMENT**

A motion was made by Supervisor Ladick, seconded by Supervisor Raikowski, to adjourn. Motion to adjourn carried by voice vote, with no negative votes. The meeting adjourned at 5:50 PM.