



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, August 21, 2023

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 300 888 152, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online:

Members Excused: Joseph Jarabek

Members Absent:

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Manager; Jessica Hake, Community Programs Manager; Gary Garske, Public Health Manager; John Pavelski, County Executive

Others Attending:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

PRESENTATIONS

APPROVAL OF MINUTES

1. July 17, 2023 Meeting Minutes

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Director's Report

Director Vagueiro provided Director's Report.

- Health and Human Services Staffing and Operations

3. Annual Report

Director Vagueiro presented Health and Human Services Annual Report.

4. July 2023 Vendor Invoice List

July 2023 Vendor Invoice List was presented.

DISCUSSION/POSSIBLE ACTION**5. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Jeanne Dodge, seconded by Suzanne Oehlke, to Approve special attendance for Life Report presentation for Chris Doubek, Suzanne Oehlke, and Bob Gifford . Motion to Approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: New Position Requests

- Outpatient Services Supervisor
- Administrative Associate I LTE
- CCS Service Facilitator - 2 positions
- CLTS Waiver Support and Service Coordinator
- CLTS Quality Assurance Program Assistant

A motion was made by Julie Morrow, seconded by Suzanne Oehlke, to Approve. Motion to Approve carried by voice vote, with no negative votes.

REPORTS FROM BOARD APPOINTED COMMITTEES/ACTIVITIES**7. Reports from Board Appointed Committees/Activities**

Bob Gifford reported on CAP Services Board and Advocacy Committee. Suzanne Oehlke reported on Comprehensive Community Services/Coordinated Service Teams Committee.

8. Discussion and Possible Action re: Approval of Special Meeting Attendance Per Diem - Expense Reports

/A motion was made by Dave Medin, seconded by Julie Morrow, to Approve Special Meeting Per Diem - Expense Reports for Life Report presentation on July 11, 2023 for Chris Doubek, Suzanne Oehlke, and Bob Gifford; Comprehensive Community Services/Coordinated Service Teams Committee on August 1, 2023 for Suzanne Oehlke; CAP Services Board and Advocacy Committee on July 27, 2023 for Bob Gifford; Permanency Planning Committee on July 19, 2023 and August 16, 2023. Motion to Approve carried by voice vote, with no negative votes.

- 9.** May go into closed session pursuant to section 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which if discussed in public would be likely to have a substantial adverse effect upon the person's reputation.

A motion was made by Bob Gifford, seconded by Amber Garner, to Approve.
The motion to go into Closed Session approved by the following vote:

8 Yes: Dave Medin, Bob Gifford, Julie Morrow, Suzanne Oehlke, Amber Garner, Bev Laska, Jeanne Dodge, Chris Doubek

0 No: None

0 Abstain: None

10. Return to open session (if necessary)

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to return to Open Session. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE September 18, 2023

September 18, 2023

ADJOURNMENT

Meeting adjourned at 05:23 PM