



PORTAGE COUNTY

MEETING MINUTES

PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, August 22, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 324 560 582, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Planning and Zoning Committee meeting was called to order at 5:00 PM.

Members Present: Larry Raikowski, Barry Jacowski, Julie Morrow, Mike Splinter, Pat Keller

Staff Attending: Rod Sutter, Amy Heins, Tim Reed

Attending In-Person: John Pavelski - County Executive

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE

REVIEW/APPROVAL

1. Review - Vouchers and Procurement Card Authorizations

Larry Raikowski noted for the record that vouchers and procurement authorizations have been reviewed.

2. Approval of July 25, 2023 Minutes

A motion was made by Mike Splinter, seconded by Julie Morrow, to approve. Motion to approve passed by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

3. Discussion/Possible Action - Street Name and Building Numbering Ordinance Presentation by Rod Sutter, GIS/LIS Technician

Sutter gave a presentation on potential ordinance changes and highlighted that "Next Generation 911" will replace the current 911 function in September. Barry Jacowski made a motion to move forward by taking the ordinance to the Towns Association, seconded by Mike Splinter. Motion passed by voice vote, with no negative votes.

4. Discussion - Planning and Zoning Department Budget 2024

Pat Keller questioned the difference between the original, revised and projected 2023 budget figures. Reed stated he would look into it and bring it back.

Reed noted he is looking to add another zoning type position in 2024 utilizing the funds from the Executive Assistant position that was eliminated. Reed stated he and other department directors met with the current County Surveyor and they are looking to add a contracted/full time surveyor versus elected. This position would be utilized by Planning and Zoning, Register of Deeds, and Highway.

5. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings

- Special meeting attendance reports

Keller to look into Wisconsin Water and Soil Health (WWASH) details for the upcoming conference in December.

REPORTS

6. County Comprehensive Plan

Keller suggested adding "and property owner rights" to #2 on the survey.

NEXT MEETING DATE

The next standard meeting is scheduled for Tuesday, September 26, 2023 at 5:00 PM, in Conference Room 5.

ADJOURNMENT

A motion was made by Barry Jacowski, seconded by Mike Splinter, to adjourn. Motion carried by voice vote. Meeting adjourned at 6:33 PM.