



PORTAGE COUNTY

PORTAGE COUNTY HIGHWAY DEPT.
800 PLOVER ROAD
PLOVER, WI 54467

MEETING MINUTES

HIGHWAY COMMITTEE

Tuesday, July 18, 2023

7:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 989 221 54, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Highway Committee was called to order by Chair M. Jacowski at 7:01 a.m.

Members Present: Chair M. Jacowski, Vice Chair D. Ladick, Member S. Cieslewicz, Member S. Potocki (remote)

Members Absent: Member S. Soik

Others Attending: Nathan Check, Lucas Meddaugh, Corey Giese, Kristen Hancock, John Pavelski, Larry Raikowski (remote)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. June 20, 2023 Meeting Minutes

A motion was made by Vice Chair D. Ladick and seconded by Member S. Cieslewicz to approve the minutes. Motion carried by a unanimous vote.

REPORTS

2. June 2023 Vendor Invoice Listing

Reviewed

3. Commissioner's Report

- Update on Highway Department Staffing and Operations

Update Only

CORRESPONDENCE

4. Invite Email to WisDOT for Future Highway Committee Meeting

Update Only

5. Notice of Investigation from the Office of the Commissioner of Railroads regarding CTH R crossing

Update Only

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

7. Discussion and Possible Action on Recommendation for 2024 Highway Department Reclassification Requests

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki to forward recommendations for 2024 Highway Department Reclassification Requests to County Executive & Human Resources. Motion carried by unanimous vote.

8. Discussion and Possible Action on Resolution Authorizing a Contract for Services for Highway Radio Upgrades with Motorola Solutions Incorporated

A motion was made by Member S. Cieslewicz, seconded by Vice Chair D. Ladick to approve the resolution for the contract for services for Highway Radio Upgrades with Motorola Solutions Incorporated. Motion carried by unanimous vote.

9. Discussion on 2024-2029 Highway Department Capital Improvement Program

Discussion Only

CLOSED SESSION

10. Motion and Roll Call Vote to Enter into Closed Session Pursuant to Wis. Stats. Sec. 19.85(1)(e), for the purpose of: Competitive or Bargaining Reasons to Deliberate, Review, and Negotiate the Purchase of Real Estate for CTH B Project

Did not go into Closed Session

OPEN SESSION

11. Reconvene to Open Session for Possible Action on Items Discussed in Closed Session.

NEXT MEETING DATE

Tuesday, August 15, 2023 - 3:30pm

ROAD TOUR

12. The Committee will depart from the Portage County Highway Facility, 800 Plover Road, Plover, WI 54467 and then proceed on a road tour throughout the County to review roadway conditions as well as past and proposed roadway projects. A quorum of the Portage County Highway Committee or Board of Supervisors, or any committee thereof, may be present at this meeting; however, no action will be taken by any committee on this topic. **Committee members may travel in separate vehicles but will not discuss government business while their vehicle is in motion. Stopping points in which the Committee may convene and discuss the road tour are noted below.**

The proposed road tour will consist of the following roads and stopping points:

CTH B (800 Plover Road to CTH J)

CTH J (CTH B to CTH D)

CTH D (CTH J to CTH K)

Stopping point at CTH J and CTH K intersection

CTH D (CTH K to CTH A)

Stopping point at CTH D and CTH A intersection

CTH A (CTH D to CTH GG)

CTH GG (CTH A to CTH EE)

Stopping Point at CTH GG and CTH EE intersection

CTH EE (CTH GG to CTH A)

CTH A (CTH EE to CTH D)

CTH D (CTH J to CTH AA)

CTH AA (CTH D to STH 22)

Stopping point at CTH AA and STH 22 intersection

CTH AA (STH 22 to CTH D)

CTH D (CTH AA to STH 54)

Stopping point near 7811 CTH D

CTH D (STH 54 to CTH A)

CTH A (CTH D to CTH KK)

Stopping point at CTH KK and CTH A intersection

CTH KK (CTH A to CTH B)

CTH B (CTH KK to 800 Plover Road)

Following the road tour, the Committee will return to the Highway Facility and the meeting will adjourn.

IMPORTANT – If you plan on attending the road tour, please call our office at (715) 345-5355 and inform staff of your

plans.

Any person who has special needs and plans on attending this meeting should contact the Highway Department as soon as possible to ensure that reasonable accommodations can be made.

ADJOURNMENT

Adjourned at 9:21 a.m.