



PORTAGE COUNTY

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

Wednesday, March 3, 2021

7:30 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 747 941 419, then press #

To attend this meeting by video: [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to filenk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

CALL TO ORDER

The Executive/Operations meeting was called to order at 7:30 a.m.

Members present: Dodge, Haga, Miresse, Potocki, Raikowski

Attending remotely: Miresse

Staff present: County Clerk Filen

Staff attending remotely: Corporation Counsel Ray, County Executive Holman

Others attending remotely: Supervisor Matt Jacowski

APPROVAL OF MINUTES

1. Approval of February 3, 2021 Minutes

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki to approve the minutes. The motion passed by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

CORRESPONDENCE None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

DISCUSSION/POSSIBLE ACTION

2. Discussion/Possible Action Re: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

A motion was made by Supervisor Dodge, seconded by Supervisor Miresse to approve the special attendance sheets. The motion

passed by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

3. Discussion/Possible Action Re: Confirmation of County Executive Appointment

- a. Appoint Kathryn Tate to the Health and Human Services Board for the remainder of a three-year term expiring April 18, 2022, to replace Jim Clark.

A motion was made by Supervisor Miresse, seconded by Supervisor Raikowski to approve the appointment. The motion passed by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

4. Discussion/Possible Action Re: Confirmation of Portage County Emergency Fire Wardens for 2021:

- a. Gordy Krogwald, Town of Alban
- b. Dan Folan, Town of Almond
- c. Victor Voss, Town of Amherst
- d. Doug Berry, Town of Buena Vista
- e. Raj Bhandari, Town of Pine Grove
- f. Mark Deaver, Town of Plover
- g. Justin Cornell, Town of Sharon
- h. Maria Davis, Town of Stockton

A motion was made by Supervisor Potocki, seconded by Supervisor Raikowski to approve the emergency fire wardens. The motion passed by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

5. Discussion Possible Action Re: Amending Portage County Code of Ordinances Chapter 3 Resulting in a Process for Portage County Membership in the North Central Wisconsin Regional Planning Commission

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge to approve the resolution. The motion passed by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

6. Discussion/Possible Action Re: Amending Portage County Code of Ordinances Section 3.1.45, Entitled Adoption of Robert's Rules of Order, to Update Formatting, Adopt the Current Edition of Robert's Rules of Order, and Establish Procedure for correcting Scrivener's Errors in Minutes, Resolutions, and Ordinances

A motion was made by Supervisor Raikowski, seconded by Supervisor Miresse to approve the resolution.

A motion was made by Chair Haga, seconded by Supervisor Potocki to amend the resolution to remove the following language from item b. 5.

"and report said corrections to the County Board of Supervisors at the Board's next meeting."

Chair Haga stated it was not necessary for the Clerk to report back to the Board regarding any scrivener's errors corrected after Board approval unless the County Clerk and Corporation Counsel did not agree on the corrections.

The motion passed by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge to correct the following errors:

- Change the color of the font from red to black on the subtracted "." and "s" in item b.
- Remove the additional space before the word "members" in item b. 2.
- Change the "." to ";" following clauses 1 - 4 in item b.

The motion passed by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

The resolution was approved as amended by the following vote:

5 Yes: DODGE, HAGA, MIRESE, POTOCKI, RAIKOWSKI

0 No: None

0 Abstain: None

NEXT MEETING DATE: April 7, 2021 @ 7:30 a.m./TBD

ADJOURNMENT

A motion was made by Supervisor Dodge, seconded by Potocki, to adjourn. Motion carried by voice vote.
Meeting adjourned at 7:56 a.m.

NOTICES

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.