



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, July 19, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 970 979 638, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order at 5:00 P. M.

Members attending in-person: V. Miresse, D. Jankowski, S. Przybylski, G. Hakala

Members attending on-line: None

Members absent: M. Hemmrich

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. June 22, 2023

A motion was made by S. Przybylski, seconded by G. Hakala to approve the minutes from June 22, 2023. The motion carried on a voice vote with no negative votes.

REPORTS

2. Chairperson

None.

3. Administrator

M. McDonald, NHA, said that PCHCC continues to collaborate with Health and Human Services to provide support during the water emergency that occurred in their building. We are transitioning out of the COVID-19 pandemic and focusing on Infection Prevention. Internal policies are being updated to change the focus to Infection Prevention. Daily occupancy has been in the range of 25-28. Staffing has remained stable overall but we need to fill an open CNA position. The RN Manager is now fully on-board. Temporary staffing has not been utilized. The leadership team recently completed a required table-top training exercise. The "emergency event" was a 5-day snow storm. PCHCC had a water management review. A water specialist from the Department of Health Services toured PCHCC. This was a very helpful visit. The focus was on environmental safety and water management plans.

4. Business Manager

- Vendor Invoice List
- Financial Reports

L. Lingford, Business Manager, said PCHCC is in the process of preparing the budget for 2024. The budget overview will be presented at the August meeting.

5. County Executive

J. Pavelski, County Executive, said that the County is preparing for the 2024 budget season. He will be meeting with Administration and Finance to review the budget.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action: Regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

7. Discussion/Possible Action: Regarding Resolution To Reduce The Number Of Bed Licenses

A motion was made by D. Jankowski, seconded by S. Przybylski to reduce the number of bed licenses from 48 beds to 32 beds. The motion carried on a voice vote with no negative votes.

8. Discussion/Possible Action: Regarding Approval Of The Public Record Policy

A motion was made by G. Hakala, seconded by D. Jankowski to approve the public record policy. There was discussion on the public record policy. Is this a standard policy throughout Portage County? A motion was made by G. Hakala, seconded by D. Jankowski to rescind the previous motion. A motion was made by D. Jankowski, seconded by G. Hakala to refer the public record policy to the Corporate Council for clarification and review. The motion carried on a voice vote with no negative votes. This will be placed on the agenda for the PCHCC meeting in August.

9. Discussion/Possible Action: Regarding Increasing The Private Room Rate

A motion was made by S. Przybylski, seconded by G. Hakala to discuss increasing the private room rate. The last increase in the private rate occurred in 2019. A motion was made by V. Miresse, seconded by D. Jankowski to increase the private room rate from \$310 per day to \$335 per day, effective October 1, 2023. The motion carried on a voice vote with no negative votes.

CORRESPONDENCE

None.

NEXT MEETING DATE

10. August 16, 2023 at 5:00 P.M. in Annex Conference Rooms 1 & 2

ADJOURNMENT

Chair V. Miresse adjourned the meeting at 5:55 P.M.

NOTICES