



PORTAGE COUNTY

HUMAN RESOURCES COMMITTEE AGENDA

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

THURSDAY, FEBRUARY 11, 2021
5:00 PM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 287 293 67, then press #

To attend this meeting by video: go to [Click here to join the meeting](#).

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to human.resources@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER

3. [21-2894](#) APPROVAL OF MINUTES

December 10, 2020 Minutes

DOCUMENTS: [MINUTES_HUMANRESOURCESCOMM \(51\).PDF](#)

4. [21-2895](#) REPORTS

- Human Resources Vendor Invoice Lists - December 2020 and January 2021
- Consumer Price Index - November and December 2020
- Health Plan Financial Performance Analysis-Executive Overview – October and November 2020
- Recruitment Update
- Director's Report
 - Portage County's 1095-Cs

DOCUMENTS: [REPORTS.PDF](#)

5. [21-2896](#) CORRESPONDENCE

- Governor Evers Announces Bold, Comprehensive Plan to Reduce Prescription Drug Costs for Wisconsinites
- ERC Frontline Supervisor - December 2020 and January 2021
- The EAP Connection - January and February 2021
- The Wellbeing Journey - January and February 2021

DOCUMENTS: [CORRESPONDENCE.PDF](#)

6. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.



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7. **DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)**

- REQUEST FOR SPECIAL MEETING ATTENDANCE
- APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
- SPECIAL MEETING ATTENDANCE REPORTS

8. **21-2897 DISCUSSION AND POSSIBLE ACTION RE: RESOLUTION FOR EXCEPTION TO PORTAGE COUNTY ORDINANCE 3.11.5.2 PROCEDURE-LIMITED TERM EMPLOYEE-ASSISTANT CORPORATION COUNSEL LTE POSITION FOR ADDITIONAL HOURS**

DOCUMENTS: [RESOLUTION- LTE ASSISTANT CORP COUNSEL.PDF](#)

9. **21-2898 QUARTERLY REPORTS**

- Human Resources Department Budgets - January-December 2020
 - Human Resources
 - Employee Benefits
 - Health Insurance
- Employees Hired Above Step 1

DOCUMENTS: [QUARTERLY REPORTS.PDF](#)

10. **21-2899 DISCUSSION AND POSSIBLE ACTION RE: FLEXIBLE SPENDING ACCOUNT COVID-19 RELIEF BILL ELECTIONS**

DOCUMENTS: [FSA COVID ELECTIONS.PDF](#)

11. **21-2900 DISCUSSION AND POSSIBLE ACTION RE: 2021 WELLNESS INCENTIVE PROGRAM**

- On-site biometric clinics for 2021
- Challenge Dashboard
- Grow a Garden Challenge

DOCUMENTS: [2021 WELLNESS INCENTIVE PROGRAM CHECK-IN.PDF](#)

12. **21-2901 DISCUSSION RE: VACATION UPDATE**

DOCUMENTS: [VACATION UPDATE.PDF](#)

13. **NEXT MEETING DATE**

Thursday, March 11, 2021 at 5:00 p.m.

14. **ADJOURNMENT**

15. **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.