



PORTAGE COUNTY

HIGHWAY COMMITTEE MINUTES

PORTAGE COUNTY ANNEX BUILDINGS
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

TUESDAY, MARCH 30, 2021
3:30 PM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 102 917 399, then press #

To attend this meeting by video: go to [Click here to join the meeting](#) .

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (3:30 PM)

Members Present: C. GUSSEL, D. LADICK, M. JACOWSKI, S. POTOCKI AND S. SOIK

Additional Attendees: Nathan Check, Stacy Zerby, Dean Schmitz, Corey Giese, Amanda Haffele, Barb Karcheski, Tim Karcheski

3. APPROVAL OF MINUTES

4. 21-3045 FEBRUARY 16, 2021 MEETING MINUTES

Documents: [021621 MINUTES - DRAFT.PDF](#)

A motion was made by Vice Chair D. Ladick, seconded by Member S. Soik, to approve. The motion carried by unanimous vote.

5. REPORTS

6. 21-3046 FEBRUARY VENDOR INVOICE LIST

Documents: [HIGHWAY VENDOR INVOICE LIST 02.28.21.PDF](#)

Invoice Listing Reviewed

7. 21-3047 COMMISSIONER'S REPORT

- UPDATE ON HIGHWAY DEPARTMENT STAFFING AND OPERATIONS
- REPORT ON 2021 WISDOT STH 66 ROUTE AND SEAL PROJECT
- REPORT ON 2021 BUDGET AND POTENTIAL PROJECT UPDATE

Update - No Suggested Action

8. CORRESPONDENCE

9. 21-3048 EMAIL FROM WISDOT REGARDING 2021-2022 SALT CONTRACTS

Documents: [WISDOT SALT EMAIL.PDF](#)

Update - No Suggested Action

10. 21-3049 WCHA SUMMER ROAD SCHOOL REGISTRATION

Documents: [WCHA ROAD SCHOOL REGISTRATION.PDF](#)



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Update - No Suggested Action

11. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

12. DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)

- REQUEST FOR SPECIAL MEETING ATTENDANCE
- APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
- SPECIAL MEETING ATTENDANCE REPORTS

No Suggested Action

13. 21-3050 DISCUSSION AND POSSIBLE ACTION ON SEASONAL WEIGHT PERMIT VARIANCE REQUEST – SOLID WASTE DEPARTMENT AND SYNAGRO CENTRAL LLC

Documents: [SEASONAL PERMIT MEMO.PDF](#), [SOLID WASTE DEPT MEMO TO HWY 2021.PDF](#), [2018 AMENDED FINAL SEASONAL PERMIT POLICY.PDF](#), [2021 SEASONAL OVERWEIGHT PERMIT REQUEST.PDF](#), [WI-TRANSPORTATION-BULLETIN-8-WEIGHT.PDF](#)

A motion was made by Vice Chair D. Ladick, seconded by Chair M. Jacowski, to approve Seasonal Weight Permit for a 3-year period. The motion carried by unanimous vote.

14. 21-3051 DISCUSSION AND POSSIBLE ACTION ON RESOLUTION DESIGNATING APRIL 26 TO 30, 2021 AS WORK ZONE AWARENESS WEEK IN PORTAGE COUNTY

Documents: [WORK ZONE AWARENESS WEEK RESOLUTION.PDF](#)

A motion was made by Member C. Gussel, seconded by Member S. Potocki to approve resolution. The Motion carried by unanimous vote.

15. 21-3052 DISCUSSION AND POSSIBLE ACTION ON 2021 MATERIAL PURCHASE - GEOGRID

Documents: [2021 GEOGRID MATERIAL MEMO.PDF](#)

A motion was made by Member S. Potocki, seconded by Member C. Gussel, to approve TX130S from Tensar. The motion carried by unanimous vote.

16. 21-3053 DISCUSSION AND POSSIBLE ACTION ON 2021 MATERIAL PURCHASE – CRACKFILLER AND MASTIC

Documents: [031121 CRACKFILLER AND MASTIC MEMO REVISED.PDF](#)

A motion was made by Member S. Soik, seconded by Member C. Gussel, to approve Crafcro Products from Sherwin Industries, Inc.. The motion carried by unanimous vote.

17. 21-3054 DISCUSSION AND POSSIBLE ACTION ON 2021 CULVERT BIDS

Documents: [2021 CULVERT BID MEMO.PDF](#), [CULVERT BID TAB.PDF](#)



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A motion was made by Vice Chair D. Ladick, seconded by Member S. Soik, to approve contracts with all vendors for all products. The motion carried by unanimous vote.

18. **21-3055** **DISCUSSION AND POSSIBLE ACTION ON 2021 SALT SHED ROOF REPLACEMENT AND REPAIR BIDS**

Documents: [SALT SHED MEMO.PDF](#), [SALT SHED BID ATTACHMENT.PDF](#)

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki, to approve Bid with SD Ellenbecker Inc.. The motion carried by unanimous vote.

19. **21-3056** **DISCUSSION AND POSSIBLE ACTION ON 2021 BITUMINOUS HOT MIX ASPHALT BID**

Documents: [2021 HOT MIX BID MEMO.PDF](#), [2021 HOT MIX BID ATTACHMENT.PDF](#)

A motion was made by Member S. Potocki, seconded by Member S. Soik, to approve all items from American Asphalt who was the only bid received for hot mix. The motion carried by unanimous vote.

20. **21-3057** **DISCUSSION AND POSSIBLE ACTION ON 2021 HIRED TRUCKS AND EQUIPMENT BIDS**

Documents: [HIRED TRUCK AND EQUIPMENT MEMO.PDF](#), [HIRED TRUCK ATTACHMENT.PDF](#), [EQUIPMENT ATTACHMENT.PDF](#)

A motion was made by Member C. Gussel, seconded by Member S. Soik, to approve contracts to each bidder. The motion carried by unanimous vote.

21. **21-3058** **DISCUSSION AND POSSIBLE ACTION ON 2021 ROAD MATERIALS BIDS**

Documents: [2021 ROAD MATERIALS MEMO.PDF](#), [2021 ROAD MATERIAL PROJECT BID ATTACHMENT.PDF](#), [2021 ROAD MATERIAL NON PROJECT BID ATTACHMENT.PDF](#)

A motion was made by Member S. Soik, seconded by Member S. Potocki to award the Non Project items to each vendor based on project, price and availability. The motion carried by unanimous vote.

A motion was made by Vice Chair D. Ladick, seconded by Member C. Gussel to award Project Specific Lines 1, 2, and 3 to Milestone Materials. The motion carried by unanimous vote.

22. **21-3059** **DISCUSSION AND POSSIBLE ACTION ON 2021 PAVEMENT MILLING AND RECLAIMING BIDS**

Documents: [2021 MILLING AND RECLAIMING BID MEMO.PDF](#), [2021 MILLING AND RECLAIMING BID ATTACHMENT.PDF](#)

A motion was made by Chair M. Jacowski, seconded by Member S. Potocki to award Items 1A, 1B, 2A and 2B to Tri-County Paving, and Items 3A and 3B to WK Construction. The motion carried by unanimous vote.

A motion was made by Member S. Soik, seconded by Vice Chair D. Ladick to award Non Specific Items to each contract who will be selected by staff as needed based on project, price and availability. The motion carried by unanimous vote.

23. **21-3060** **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING A CONTRACT FOR SERVICES FOR POLYMER OVERLAYS FOR BRIDGE DECKS**

Documents: [BRIDGE POLYMER MEMO.PDF](#), [BRIDGE POLYMER CONTRACT SUMMARY FORM.PDF](#), [BRIDGE POLYMER OVERLAY RESOLUTION.PDF](#)



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Motion made by Member C. Gussel, seconded by Member S. Soik to approve resolution authorizing contract with Norcon Corporation. The motion carried by unanimous vote.

24. **21-3061**

DISCUSSION AND POSSIBLE ACTION ON 2021 HERBICIDE VEGETATION MANAGEMENT CONTRACT

Documents: [HERBICIDE SPRAYING MEMO.PDF](#)

A motion was made by Member C. Gussel, seconded by Chair M. Jacowski, to approve Contract with Quercus Services. The motion carried by unanimous vote.

25. **21-3062**

DISCUSSION AND POSSIBLE ACTION ON 2021 EQUIPMENT PURCHASE – ROLLER

Documents: [ROLLER MEMO.PDF](#), [ROLLER ATTACHMENT.PDF](#)

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki, to approve purchase of Used CAT Roller from JFTCO for \$31,500. The motion carried by unanimous vote.

26. **21-3063**

DISCUSSION AND POSSIBLE ACTION ON 2021 EQUIPMENT PURCHASE – ANTI-ICING UNIT

Documents: [ANTI-ICING UNIT MEMO REVISED.PDF](#)

A motion was made by Member S. Soik, seconded by Member C. Gussel, to approve purchase of Anti-Icing Unit from Varitech Industries, Inc. for \$30,064.07. The motion carried by unanimous vote.

27. **21-3064**

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING A THREE PARTY ENGINEERING SERVICES CONTRACT FOR CTH B WITH GREMMER & ASSOCIATES, INC. AND THE WISCONSIN DEPARTMENT OF TRANSPORTATION

Documents: [CTH B DESIGN MEMO.PDF](#), [CTH B CONTRACT SUMMARY FORM.PDF](#), [CTH B DESIGN RESOLUTION.PDF](#)

A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki, to approve resolution authorizing the contract between WisDOT, Gremmer and Associates, Inc. and Portage County. The motion carried by unanimous vote.

28. **NEXT MEETING DATE (3:30 PM)**

Tuesday, April 20, 2021

29. **ADJOURNMENT (4:17 PM)**

30. **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.