



PORTAGE COUNTY

HIGHWAY COMMITTEE MINUTES

Portage County Annex Building
Conference Rooms 1 & 2
1462 Strongs Avenue
STEVENS POINT, WI 54481

TUESDAY, JANUARY 19, 2021

3:30 PM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 822288110, then press #

To attend this meeting by video: go to [Click here to join the meeting](#) .

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to checkn@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (3:30 PM)

Members Present: C. GUSSEL, D. LADICK, M. JACOWSKI, S. POTOCKI AND S. SOIK

Additional Attendees: Nathan Check, Stacy Zerby, Dean Schmitz, Corey Giese, Allen Haga, Greg Wright, Tim Karcheski, Alvin Pask

3. APPROVAL OF MINUTES

4. **21-2800** DECEMBER 15, 2020 MEETING MINUTES

Documents: [1215 DECEMBER MINUTES - DRAFT.PDF](#)

A motion was made by Member S. Soik, seconded by Member S. Potocki, to approve with amendment to add names of the motion to item #17. The motion carried by unanimous vote.

5. REPORTS

6. **21-2801** DECEMBER VENDOR INVOICE LIST

Documents: [HIGHWAY VENDOR INVOICE LIST 12.31.20.PDF](#)

Invoice Listing Reviewed

7. **21-2802** COMMISSIONER'S REPORT

- UPDATE ON HIGHWAY DEPARTMENT STAFFING AND OPERATIONS
- UPDATE ON WETLAND MITIGATION BANK PROJECT
- UPDATE ON TOWN OF CARSON BRIDGE AID DESIGN - BRANDL ROAD

Update - No Suggested Action

8. CORRESPONDENCE

9. **21-2803** ATV ROUTE PRESS RELEASE

Documents: [PORTAGE COUNTY ATV PRESS RELEASE.PDF](#)

Update - No Suggested Action

10. **21-2806** IRON COUNTY WORK ZONE FATALITY NEWS ARTICLE



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Documents: [IRON COUNTY WORK ZONE FATALITY NEWS ARTICLE.PDF](#)
Update - No Suggested Action

11. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

12. DISCUSSION/POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48)

- REQUEST FOR SPECIAL MEETING ATTENDANCE
- APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
- SPECIAL MEETING ATTENDANCE REPORTS

No Suggested Action

13. [21-2804](#) DISCUSSION AND POSSIBLE ACTION ON CREATE PORTAGE COUNTY REQUEST FOR BRIDGE MURAL

Documents: [CREATE MURAL MEMO.PDF](#), [CREATE DRAFT AGREEMENT ATTACHMENT.PDF](#), [CREATE MURAL INFORMATION ATTACHMENT.PDF](#), [CREATE MURAL WISDOT ATTACHMENT.PDF](#)

A motion was made by Member S. Soik, seconded by Vice Chair D. Ladick, to approve the concept of the mural with agreement of plan to be reviewed by Corporation Counsel and final language approved by Highway Committee. The motion carried by unanimous vote.

14. [21-2805](#) DISCUSSION AND POSSIBLE ACTION ON CTH K DRIVEWAY REQUEST

Documents: [CTH K DRIVEWAY REQUEST MEMO.PDF](#), [CTH K DRIVEWAY PERMIT ATTACHMENT.PDF](#)

Discussion only - No Action Taken

15. [21-2807](#) DISCUSSION AND POSSIBLE ACTION ON 2021 WISCONSIN DEPARTMENT OF TRANSPORTATION DISCRETIONARY MAINTENANCE AGREEMENT – TRAFFIC SIGNING

Documents: [011221 DOT TMA TRAFFIC SIGNING MEMO.PDF](#), [2021 DMA TRAFFIC SIGNING.PDF](#)

A motion was made by Member C. Gussel, seconded by Vice Chair D. Ladick, to approve. The motion carried by unanimous vote.

16. [21-2808](#) DISCUSSION AND POSSIBLE ACTION ON 2021 WISCONSIN DEPARTMENT OF TRANSPORTATION DISCRETIONARY MAINTENANCE AGREEMENT – PAVEMENT MARKING

Documents: [011221 DOT TMA PAVEMENT MARKING MEMO.PDF](#), [2021 DMA PAVEMENT MARKING.PDF](#)

A motion was made by Member S. Soik, seconded by Member S. Potocki, to approve. The motion carried by unanimous vote.



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17. **21-2809** **DISCUSSION AND POSSIBLE ACTION ON 2021 EQUIPMENT PURCHASE – SNOW AND ICE EQUIPMENT BUILD**
Documents: [011221 SNOW AND ICE BUILD MEMO.PDF](#)
A motion was made by Vice Chair D. Ladick, seconded by Member C. Gussel, to approve purchase of Snow & Ice equipment build with Stainless & Repair. The motion carried by unanimous vote.
18. **21-2812** **DISCUSSION AND POSSIBLE ACTION ON 2021 EQUIPMENT PURCHASE – SHOP TRUCK BUILD**
Documents: [011221 SHOP TRUCK BUILD MEMO.PDF](#)
A motion was made by Member S. Potocki, seconded by Member C. Gussel, to approve purchase of Shop Truck Build with Robolube. The motion carried by unanimous vote.
19. **21-2813** **DISCUSSION AND POSSIBLE ACTION ON 2021 EQUIPMENT PURCHASE – TRACK LOADER(SKID STEER)**
Documents: [011221 TRACK LOADER MEMO.PDF](#)
A motion was made by Vice Chair D. Ladick, seconded by Member S. Potocki, to approve purchase of Track Loader with Fabick CAT. The motion carried by unanimous vote.
20. **21-2814** **DISCUSSION AND POSSIBLE ACTION ON 2021 EQUIPMENT PURCHASE – TRAILER**
Documents: [011221 TRAILER MEMO.PDF](#)
A motion was made by Vice Chair D. Ladick, seconded by Chair M. Jacowski, to approve Trailer purchase with Wilshire Trailer. The motion carried by unanimous vote.
21. **21-2815** **DISCUSSION AND POSSIBLE ACTION ON 2021 EQUIPMENT PURCHASE – CRASH ATTENUATORS**
Documents: [011221 ATTENUATOR MEMO.PDF](#)
A motion was made by Member S. Potocki, seconded by Member C. Gussel, to approve purchase of Crash Attenuators with Street Smart. The motion carried by unanimous vote.
22. **21-2816** **DISCUSSION AND UPDATE ON 2020 HIGHWAY DEPARTMENT BUDGET**
Documents: [011221 2020 BUDGET SUMMARY MEMO.PDF](#)
Update - No Suggested Action
23. **21-2817** **DISCUSSION AND POSSIBLE ACTION ON CTH R(BLACK OAK DRIVE TO PINWOOD DRIVE) DESIGN FEATURES**
Documents: [011421 CTH R UPDATE MEMO.PDF](#)
Discussion Only - No Suggested Action
24. **NEXT MEETING DATE (3:30 PM)**

Tuesday, February 16, 2021

25. **ADJOURNMENT**

26. **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.