



# PORTAGE COUNTY

## FINANCE COMMITTEE MEETING MINUTES

ANNEX CONFERENCE ROOM 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

MONDAY, FEBRUARY 1, 2021

4:00 PM

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### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 595 663 815, then press #

To attend this meeting by video: go to [Click here to join the meeting](#).

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to [finance@co.portage.wi.us](mailto:finance@co.portage.wi.us). The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

**Face coverings are required for in-person attendance unless an exemption applies.**

### CALL TO ORDER (4:00 PM)

Members Present: D. LADICK, D. RAABE, J. DODGE, J. MORROW AND L. RAIKOWSKI

The meeting was called to order by Chair J. Dodge. Member D. Raabe attending remotely.

### APPROVAL OF MINUTES

1. [21-2878](#) **JANUARY 18, 2021 MEETING MINUTES**  
**Documents:** [MINUTES\\_FINANCECOMMITTEEME 01.18.2021.PDF](#)  
A motion was made by Member D. Ladick, seconded by Member J. Morrow, to approve January 18, 2021 meeting minutes. The motion carried by unanimous vote.

### REPORTS

2. [21-2883](#) **TREASURER**  
Treasurer Przybelski updated the Committee on current tax collections at 82% collected and recent tax deed parcel sales.
3. [21-2882](#) **INFORMATION TECHNOLOGY**  
Director A. Hawker provided an update on the County Board laptop rollout and the fiber loop project.
4. [21-2881](#) **PURCHASING**  
Director C. Schultz provided an update on current procurements and tax deed property sales.
5. [21-2880](#) **FINANCE**  
**Documents:** [2021 SALES TAX REPORT.PDF](#),  
[NACOFINANCETERMSGLOSSARY.PDF](#), [2021-FA-REPORT-FINAL-COVID-AND-THE-ECONOMY \(1\).PDF](#), [2021 VEHICLE REGISTRATION FEE REPORT.PDF](#), [MEMO 02.01.2021 DIRECTORS REPORT.PDF](#)  
Director J. Jossie provided a summary of the items included in the memo including sales tax, vehicle registration fees, educational documents provided by NACO, a report on sales tax during COVID, and an update on current department initiatives.
6. [21-2879](#) **COUNTY EXECUTIVE**



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County Executive C. Holman provided updates on current conversations with BWBR, the County's architect for the government building projects, and information provided to Space & Properties Committee. He also provided updates on recent legislative matters and COVID-19 vaccination rollout and other related matters.

### CORRESPONDENCE

7. **21-2890** **NATIONAL ASSOCIATION OF COUNTIES, GLOSSARY OF FINANCE TERMS FOR LOCAL ELECTED OFFICIALS, JANUARY 2021**  
**Documents:** [NACOFINANCETERMSGLOSSARY.PDF](#)  
Director J. Jossie shared the document.
8. **21-2889** **FORWARD ANALYTICS, THE COVID ECONOMY: THE ECONOMIC IMPACTS OF COVID-19 IN WISCONSIN**  
**Documents:** [2021-FA-REPORT-FINAL-COVID-AND-THE-ECONOMY \(1\).PDF](#)  
Director J. Jossie provided the report to the Committee.

### PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

### DISCUSSION AND POSSIBLE ACTION ITEMS

9. **21-2877** **DISCUSSION AND POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48):**  
• **REQUEST FOR SPECIAL MEETING ATTENDANCE**  
• **APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS**  
• **SPECIAL MEETING ATTENDANCE REPORTS**  
A motion was made by Vice Chair L. Raikowski, seconded by Member D. Ladick, to authorize Jeanne Dodge attendance related to financial issues regarding potential vacation policy matters.. The motion carried by unanimous vote.
10. **21-2885** **DISCUSSION AND UPDATE REGARDING POTENTIAL CHANGES TO COUNTY VACATION POLICY AND FUNDING IMPLICATIONS**  
**Documents:** [FINANCE COMMITTEE BACKGROUND VACATION MEMO PACKET 01.28.21.PDF](#)  
Director L. Belanger Tess provided information to the Committee regarding financing matters related to potential changes to the County's vacation policy which has been previously discussed at the Human Resources Committee and will be discussed at an upcoming joint meeting of the Human Resources and Finance Committees.
11. **21-2884** **DISCUSSION AND UPDATE REGARDING CAPITAL PROJECT #310-15-07 WETLAND MITIGATION BANK**



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**Documents:**

[MEMO ANALYSIS 01.28.2021 WETLAND MITIGATION  
DEVELOPMENT PROJECT.PDF](#), [HWY WETLAND MITIGATION BANK  
01.14.2021.PDF](#)

Director J. Jossie and Commissioner N. Check discussed the progress made on the Wetland Mitigation Development Project including potential financing, project budget, and timeline of the project. Staff will bring back additional information at a future meeting.

12. **21-2887**

### **DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION AUTHORIZING A 2021 BUDGET ADJUSTMENT FOR CARDIAC HEART MONITORS**

**Documents:**

[CARDIAC MONITOR RESOLUTION DRAFT 20210121.PDF](#)

A motion was made by Member J. Morrow, seconded by Vice Chair L. Raikowski, to Approve Recommendation and Forward to County Board. The motion carried by unanimous vote.

13. **21-2886**

### **DISCUSSION AND POSSIBLE ACTION REGARDING GRANT APPLICATIONS/AWARDS (PORTAGE COUNTY ORDINANCE 3.8.14):**

- **HEALTH & HUMAN SERVICES – WI DEPARTMENT OF HEALTH SERVICES ENHANCING  
DETECTION - COVID 1ST ALLOCATION GRANT AWARD IN THE AMOUNT OF \$378,100**
- **HEALTH & HUMAN SERVICES – WI DEPARTMENT OF HEALTH SERVICES ENHANCING  
DETECTION - COVID - 2ND ALLOCATION GRANT AWARD IN THE AMOUNT OF \$612,600**

**Documents:**

[MEMO ANALYSIS DHS COVID-19 GRANTS 01.28.2021.PDF](#),  
[APPROVED RESOLUTION 23.PDF](#)

A motion was made by Member J. Morrow, seconded by Member D. Ladick, to approve recommendation for grants as presented. The motion carried by unanimous vote.

### **NEXT MEETING DATE**

- February 15, 2021

### **ADJOURNMENT**

The meeting was adjourned by call of Chair J. Dodge.

### **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.