



PORTAGE COUNTY

FINANCE COMMITTEE MEETING AGENDA

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MONDAY, JANUARY 18, 2021
4:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 832 268 207, then press #

To attend this meeting by video: go to [Click here to join the meeting.](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

CALL TO ORDER

APPROVAL OF MINUTES

1. **21-2770** **JANUARY 4, 2021 MEETING MINUTES**
DOCUMENTS: [MINUTES_FINANCECOMMITTEEME 01.04.2021.PDF](#)

REPORTS

2. **21-2776** **VENDOR INVOICE LIST**
DOCUMENTS: [VENDOR INVOICE LIST 12.31.20 - FINANCE.PDF](#), [VENDOR INVOICE LIST 12.31.20 - INFORMATION TECHNOLOGY.PDF](#), [VENDOR INVOICE LIST 12.31.20 - PURCHASING.PDF](#), [VENDOR INVOICE LIST 12.31.20 - TREASURER.PDF](#)
3. **21-2775** **TREASURER**
4. **21-2774** **INFORMATION TECHNOLOGY**
5. **21-2773** **PURCHASING**
6. **21-2772** **FINANCE**
DOCUMENTS: [MEMO 01.18.2021 DIRECTOR REPORT.PDF](#), [2020 INVESTMENT SUMMARY \(01.13.21\) JJ 2.PDF](#), [2020 BANK ANALYSIS FEES WORKSHEET JJ.PDF](#), [COLLECTIONS ANALYSIS 2020.PDF](#), [2022 BUDGET CALENDAR TIMELINE 12.15.2020.PDF](#), [CAPITAL PROJECTS 2020 PROJECTIONS 01.14.2021.PDF](#), [ENTERPRISE FLEET MANAGEMENT - WCA SERVICES.PDF](#)

7. **21-2771** **COUNTY EXECUTIVE**
- ### CORRESPONDENCE

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.



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DISCUSSION AND POSSIBLE ACTION ITEMS

8. **21-2777** DISCUSSION AND POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48):
 - REQUEST FOR SPECIAL MEETING ATTENDANCE
 - APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
 - SPECIAL MEETING ATTENDANCE REPORTS
9. **21-2783** DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING AN AGREEMENT WITH THE PORTAGE COUNTY BUSINESS COUNCIL FOR 2020 (PORTAGE COUNTY ORDINANCE 3.7.11)
DOCUMENTS: [ECONOMIC DEVELOPMENT PARTNERSHIP AGREEMENT 2021 \(003\).PDF](#)
10. **21-2782** DISCUSSION AND NOTICE REGARDING VOIDING TAX CERTIFICATES AFTER 11 YEARS
DOCUMENTS: [01.11.21 TAX CERTIFICATE WRITE-OFF MEMO AND REPORT TO FINANCE COMMITTEE.PDF](#)
11. **21-2781** DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION FOR THE CANCELLATION OF OUTSTANDING CHECKS ISSUED PRIOR TO JANUARY 1, 2020
DOCUMENTS: [OUTSTANDING CHECKS RESOLUTION.PDF](#)
12. **21-2780** DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION FOR REAUTHORIZATION OF WORKER'S COMPENSATION SELF-INSURANCE PROGRAM
DOCUMENTS: [2021 - SELF-INSURANCE RESOLUTION - EVERY 3 YRS.PDF](#)
13. **21-2778** DISCUSSION AND POSSIBLE ACTION REGARDING GRANT APPLICATIONS/AWARDS (PORTAGE COUNTY ORDINANCE 3.8.14):
 - COUNTY CLERK – WI ELECTIONS COMMISSION 2020 CARES FOR ELECTIONS SUBGRANT GRANT AWARD IN THE AMOUNT OF \$7,794.21
 - HEALTH & HUMAN SERVICES - WI DEPARTMENT OF HEALTH SERVICES OVERDOSE FATALITY REVIEW GRANT APPLICATION IN THE AMOUNT OF \$30,212DOCUMENTS: [2020 COUNTY CARES ELECTION SUBGRANT GRANT INFORMATION FORM.PDF](#), [GRANT INFORMATION FORM_JANUARY 2021_1 JJ EDITS.PDF](#)
14. **21-2779** DISCUSSION AND NOTICE REGARDING ACCOUNTS RECEIVABLE WRITE-OFFS
 - AMOUNTS LESS THAN \$20 (NOTICE ONLY – PREVIOUSLY AUTHORIZED BY DEPARTMENT DIRECTOR)
 - AMOUNTS OF \$20 - \$999 (NOTICE ONLY – PREVIOUSLY AUTHORIZED BY FINANCE DIRECTOR)DISCUSSION AND POSSIBLE ACTION REGARDING ACCOUNTS RECEIVABLE WRITE-OFFS
 - AMOUNTS OF \$1,000 - \$5,000
 - AMOUNTS OVER \$5,000DOCUMENTS: [QTR 4 2020 BAD DEBT LISTING FOR FINANCE COMMITTEE.PDF](#)

NEXT MEETING DATE

February 1, 2021



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ADJOURNMENT

15. NOTICES

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.