



PORTAGE COUNTY

FINANCE COMMITTEE MEETING MINUTES

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MONDAY, JANUARY 4, 2021

4:00 PM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 144 405 860, then press #

To attend this meeting by video: go to [Click here to join the meeting](#).

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to finance@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (4:00 PM)

Members Present: D. LADICK, D. RAABE, J. DODGE, J. MORROW AND L. RAIKOWSKI

3. APPROVAL OF MINUTES

4. [20-2724](#) DECEMBER 7, 2020 MEETING MINUTES

Documents: [MINUTES_FINANCECOMMITTEEME 12.07.2020.PDF](#)

A motion was made by Vice Chair L. Raikowski, seconded by Member D. Raabe, to approve the meeting minutes. The motion carried by unanimous vote.

5. REPORTS

6. [20-2729](#) TREASURER

Treasurer Przybelski updated on delinquent tax process for 2017 and 2018; updated on 2020 tax collections; staffing for tax collection aides for the tax season has been difficult; and working towards planning for January settlements.

7. [20-2728](#) INFORMATION TECHNOLOGY

Director Hawker updated the Committee on the increase in recent cyber attacks against public entities and the County's increased monitoring efforts.

8. [20-2727](#) PURCHASING

Director Schultz updated the Committee on recent procurements the department has been working on.

9. [20-2726](#) FINANCE

Documents: [2020 SALES TAX REPORT.PDF](#), [2020 VEHICLE REGISTRATION FEE REPORT.PDF](#), [2019 POLICY YEAR - DIVIDEND CHECK - \\$8197.PDF](#)

Director Jossie provided an update on the Sales Tax Report; update on the Vehicle Registration Fee Report; notice of dividend payment from Wisconsin County Mutual; notice of gift cards received from Stevens Point Police department for Health & Human Services; an update on very early evaluation of potential lease options with Enterprise for fleet management; notice to the Committee the IRS rate for mileage reimbursement is 56 cents effective January 1, 2021; and an update on the interim audit fieldwork by CLA in December.

10. [20-2725](#) COUNTY EXECUTIVE



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Documents: [FINANCE COMMITTEE MEMO 12.21.20.PDF](#),
[RATINGSDIRECT_BULLETINPORTAGECOUNTYWIGODEBTRATINGUNCHANGEDONLATEPAYMENTTHATRESULTEDF](#)
[14-2020.PDF](#)

County Executive Holman was unable to attend. Treasurer Przybelski and Director Jossie provided information and answered the S&P bulletin issued in December regarding the County's late interest payments.

11. CORRESPONDENCE

There was no correspondence.

12. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

There were no members of the public who wished to address the Committee.

13. DISCUSSION AND POSSIBLE ACTION ITEMS

14. [20-2730](#) DISCUSSION AND POSSIBLE ACTION REGARDING SPECIAL MEETINGS (PORTAGE COUNTY ORDINANCE 3.1.47 & 3.1.48):

- REQUEST FOR SPECIAL MEETING ATTENDANCE
- APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
- SPECIAL MEETING ATTENDANCE REPORTS

There were no special meeting requests.

15. [20-2731](#) DISCUSSION AND POSSIBLE ACTION REGARDING GRANT APPLICATIONS/AWARDS (PORTAGE COUNTY ORDINANCE 3.8.14):

- AGING & DISABILITY RESOURCE CENTER – WISCONSIN INSTITUTE OF HEALTHY AGING FLU VACCINATION INCENTIVE GRANT AWARD IN THE AMOUNT OF \$2,000
- SHERIFF – WI COUNTY MUTUAL INSURANCE CORPORATION 2020 CHALLENGE GRANT AWARD IN THE AMOUNT OF \$5,000

Documents: [WIHA FLU COUNTY FORM.PDF](#), [PORTAGE_2020 ALERT CHALLENGE GRANTS_ACCEPTANCE & TERMS.PDF](#)

A motion was made by Member D. Ladick, seconded by Member J. Morrow, to approve recommendation. The motion carried by unanimous vote.

16. NEXT MEETING DATE

- January 18, 2021

17. ADJOURNMENT

The meeting was adjourned by Chair J. Dodge.

18. NOTICES



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Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.