



PORTAGE COUNTY

EXECUTIVE OPERATIONS COMMITTEE MINUTES

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

WEDNESDAY, FEBRUARY 3, 2021

7:30 AM

1. REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-608-338-1399, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 421 277 392 , then press #

To attend this meeting by video: go to [Click here to join the meeting](#)

Due to COVID-19 and the potential risk to members of the public who attend meetings in-person, any person who plans to attend the meeting remotely, but wishes to comment on an agenda item can send their comments via email to filenk@co.portage.wi.us. The deadline for sending comments by email is 48 hours prior to the start of the meeting. Emailed comments will be delivered to committee members at least 24 hours prior to the meeting. Remote comment by the public during the meeting will be at the discretion of the Chair.

Face coverings are required for in-person attendance unless an exemption applies.

2. CALL TO ORDER (7:30 AM)

Members Present: DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

Supervisor Miresse attended remotely via Teams

Staff present: County Clerk Filen

Staff attended remotely: Corporation Counsel Ray and County Executive Holman

3. APPROVAL OF MINUTES

4. 20-2706 APPROVAL OF DECEMBER 2, 2020 MINUTES

Documents: [MINUTES_EXECUTIVEOPERATION_DECEMBER.PDF](#)

A motion was made by Supervisor Dodge, seconded by Supervisor Raikowski, to approve the minutes. The motion carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

5. CORRESPONDENCE

6. 21-2852 CIVICCLERK AGENDA EXAMPLE

Documents: [CIVICCLERK AGENDA.PDF](#)

County Clerk Filen provided the committee with an update on the transition to CivicClerk.

7. 21-2851 UPDATES TO THE SPECIAL ATTENDANCE FORM

Documents: [2021 SPECIAL MEETING PER DIEM - EXPENSE REPORT.PDF](#)

County Clerk Filen discussed the changes made to the special attendance form.

Chair Haga requested Clerk Filen to gather additional input on the special attendance form.

8. PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.



PORTAGE COUNTY

EXECUTIVE OPERATIONS COMMITTEE MINUTES

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

WEDNESDAY, FEBRUARY 3, 2021
7:30 AM

9. **20-2707**

DISCUSSION/POSSIBLE ACTION RE: SPECIAL MEETINGS:

- REQUEST FOR SPECIAL MEETING ATTENDANCE
- APPROVAL OF ATTENDANCE OF SPECIAL MEETINGS
- SPECIAL MEETING ATTENDANCE REPORTS

Documents: [SPECIAL ATTENDANCE SHEETS 2.3.20.PDF](#)

A motion was made by Supervisor Raikowski, seconded by Supervisor Dodge, to approve the special attendance sheets. The motion carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

10. **20-2708**

DISCUSSION/POSSIBLE ACTION RE: CONFIRMATION OF COUNTY EXECUTIVE REAPPOINTMENTS

Reappoint Sunshine Bucholz to the Library Board for a three-year term expiring January 31, 2024.

Reappoint Scott Peplinski to the Veterans Services Commission for a three-year term expiring December 18, 2023.

Documents: [REAPPOINTMENT SUNSHINE BUCHOLZ TO PORTAGE COUNTY
PUBLIC LIBRARY BOARD.PDF](#), [REAPPOINTMENT OF SCOTT
PEPLINSKI TO THE VETERAN'S COMMISSION.PDF](#)

A motion was made by Supervisor Potocki, seconded by Supervisor Miresse, to approve the reappointments. The motion carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

11. **21-2850**

DISCUSSION/POSSIBLE ACTION RE: CONFIRMATION OF EXECUTIVE OPERATIONS COMMITTEE APPOINTMENT

Appoint Gary Curless to the Executive Operations Committee as a citizen member for ethics related matters for a two-year term expiring April 18, 2022, to replace James Clark who passed away.

Documents: [ETHICSAPPT_CURLESS.PDF](#)

A motion was made by Supervisor Dodge, seconded by Supervisor Raikowski, to approve the appointment. The motion carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI AND RAIKOWSKI

12. **20-2734**

DISCUSSION/POSSIBLE ACTION RE: AMENDING PORTAGE COUNTY CODE OF ORDINANCES CHAPTER 3 RESULTING IN A PROCESS FOR PORTAGE COUNTY MEMBERSHIP IN THE NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Documents: [NORTH CENTRAL WISCONSIN REGIONAL PLANNING
COMMISSION MEMBERSHIP STRUCTURE AND RESOLUTION.PDF](#)

A motion was made by Supervisor Miresse, seconded by Supervisor Dodge to approve the resolution.

Corporation Counsel stated he had some minor changes he would like to make prior to committee approval.

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki to refer the resolution back to staff.



PORTAGE COUNTY

EXECUTIVE OPERATIONS COMMITTEE MINUTES

ANNEX CONFERENCE ROOM 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

WEDNESDAY, FEBRUARY 3, 2021
7:30 AM

Staff will make adjustments and will bring resolution back to Executive/Operations at the March meeting.

Voice vote carried by the following vote:

YES: 5 - DODGE, HAGA, MIRESE, POTOCKI, AND RAIKOWSKI

13. **NEXT MEETING DATE**

March 3, 2021 @ 7:30 a.m.

14. **ADJOURNMENT**

A motion was made by Supervisor Raikowski, seconded by Supervisor Potocki to adjourn the meeting at 8:21 a.m. Motion carried by unanimous voice vote.

15. **NOTICES**

Notice: Any person who has special needs planning on attending this meeting in-person or remotely should contact County Clerk's Office at 715-346-1351 as soon as possible to ensure that reasonable accommodations can be made.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.