



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, June 12, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number:920 001 377, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Jeanne Dodge, Larry Raikowski, Dave Ladick, Julie Morrow, Scott Soik

Attending In-Person: Larry Raikowski, Julie Morrow, Scott Soik

Attending Online: Jeanne Dodge, Dave Ladick

Members Excused:

Members Absent:

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

CORRESPONDENCE

1. WI Department of Justice - 2021 Single Audit Report Desk Review

Director Jossie informed the Committee of the letter from the WI Department of Justice.

2. Wisconsin Counties Association, Legal Update regarding US Supreme Court decision in Tyler v. Hennepin County

Director Jossie shared the recent US Supreme Court decision with the Committee.

APPROVAL OF MINUTES

3. May 23, 2023 Meeting Minutes

A motion was made by Scott Soik, seconded by Julie Morrow, to approve meeting minutes. Motion to approve meeting minutes carried by voice vote, with no negative votes.

REPORTS

4. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

5. Treasurer

Treasurer Przybelski reported on tax deed parcel updates.

6. Information Technology

Director Gollnick updated the Committee on the phone system implementation.

7. Purchasing

Director Schultz reported on surplus property and equipment disposal.

8. Finance

Director Jossie shared updates from her memo i including sales tax, S&P Rating, SLFRF program, budget planning, audit fieldwork, capital planning, debt service planning, and department staffing.

9. County Executive

County Executive Pavelski provided an update on an increase to shared revenue.

DISCUSSION/POSSIBLE ACTION

10. Discussion and Possible Action regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

There were no special meeting requests.

11. Discussion and Possible Action regarding Resolution Approving and Authorizing an Intergovernmental Agreement Between Portage County and Participating Political Parties to Apply for a Planning and Demonstration Grant as Part of the Safe Streets and Roads for All (SS4A) Discretionary Program

A motion was made by Julie Morrow, seconded by Larry Raikowski, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with one abstention (Soik - Abstain).

12. Discussion and Possible Action regarding Resolution Approving and Authorizing Broadband, Equity, Access and Deployment (BEAD) Planning Grant and Memorandum of Understanding (MOU) with Centergy Broadband Alliance and a Work Agreement with the North Central Wisconsin Regional Planning Commission for the BEAD Grant

A motion was made by Jeanne Dodge, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Sheriff - FY 2024 Congressionally Directed Spending (CDS) Project Request grant application in the amount of \$515,000
- Sheriff - WI Department of Health Services EMS Leave Behind Program grant award in the amount of \$15,000
- Planning & Zoning - Public Service Commission Centergy BEAD Local Planning Grant grant award in the amount of \$18,171
- Planning & Zoning - US Department of Transportation FY23 Safe Streets and Roads for All Funding grant application in the amount of \$250,000

A motion was made by Scott Soik, seconded by Dave Ladick, to approve the grant applications and awards. Motion to approve the grant applications and awards carried by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Resolution Authorizing State and Local Fiscal Recovery Funds (SLFRF) Program Projects

A motion was made by Julie Morrow, seconded by Larry Raikowski, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with one abstention (Soik - Abstain).

15. Discussion and Possible Action regarding Resolution Authorizing 2023 Budget Amendments and Transfers

A motion was made by Julie Morrow, seconded by Scott Soik (with correction to amount), to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

16. Discussion and Possible Action regarding Resolution Approving Rescinding and Writing-Off Real Estate Taxes on Parcel Created in Error

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

17. Discussion and Possible Action regarding Resolution Approving Rescinding and Writing-Off Real Estate Taxes on Parcel Created in Error

A motion was made by Jeanne Dodge, seconded by Dave Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

18. Discussion and Possible Action regarding Request for Volunteer Voucher Program for ADRC Programs - RSVP and

FGP Recognition

Discussion regarding necessary policy change to ordinance language to clarify program recipient understanding for RSVP and FGP programs. Finance Committee requested Director Jossie work with Corporation Counsel to bring forward an ordinance language change to a future meeting.

- 19.** Discussion and Possible Action regarding Resolution Authorizing the Final Reconciliation for Fiscal Year 2022 for All County Funds

A motion was made by Dave Ladick, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

- 20.** Discussion and Possible Action regarding Notice of Contract(s) in connection with Proposed Issuance of \$5,930,000 General Obligation Promissory Notes, Series 2023A and Proposed Issuance of \$1,490,000 Taxable General Obligation Promissory Notes, Series 2023B

- Quarles & Brady LLP, Bond Counsel and Disclosure Counsel
- PFM Financial Advisors, LLC, Financial Advisors
- Standard & Poors Global Rating, Rating Agency
- IPREO, Electronic Bidding Services

Director Jossie provided a summary of the engagements the County has entered into associated with the upcoming issuance of promissory notes.

- 21.** Discussion and Possible Action regarding Resolution Awarding the Sale of \$5,930,000 General Obligation Promissory Notes, Series 2023A

Supervisor Dodge exited the meeting.

A motion was made by Scott Soik, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

- 22.** Discussion and Possible Action regarding Resolution Awarding the Sale of \$1,490,000 Taxable General Obligation Promissory Notes, Series 2023B

A motion was made by Scott Soik, seconded by Julie Morrow, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

- 23.** Discussion regarding Updated Program Assessment Plan and Timeline

Director Jossie discussed an updated timeline to coincide with budget planning is being reviewed by staff.

NEXT MEETING DATE

- 24.** July 10, 2023

The next meeting is scheduled for July 10, 2023 at 5:00PM.

ADJOURNMENT

The meeting was adjourned by the call of the Chair.

Meeting adjourned at 06:51 PM