



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Wednesday, July 5, 2023

3:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 959 038 961, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:00 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Mike Wiza, Matt Jacowski all attending in person. Others Attending: Todd Neuenfeldt, Chris Schultz, Larry Raikowski, Ryan Kernosky, Sheriff Lukas, Robin Falk, Al Haga, David Hickethier, Mildred Neville were in person. Virtually attended Cindy Wisinski, Mike Van Klei, John Pavelski, Sara Raikowski, DuWayne Jones, Luis Pitarque, Eric Olson, Helen Bush, Bruce Omtvedt, Jim Beight, Derek Burdick, Jennifer Jossie, Bill Hlavac, and members of the public.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Mildred Neville requested to speak on Item 10.

CORRESPONDENCE

1. Portage County Deputy Sheriff's Association Correspondence

APPROVAL OF MINUTES

2. June 6, 2023 Space and Properties Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to approve minutes as presented. Mayor Wiza has a question as to why the minutes do not show Ryan Kernosky in attendance and there was a vote where Ryan Kernosky's vote as a designee was not documented. After a discussion, the motions were removed and the June 6, 2023 can be discussed and brought back to the next meeting.

REPORTS

3. Vendor Invoice List Dated May 31, 2023
4. Director's Report

We hired a new custodian. Please welcome Brandon when you see him. We have been working on some HVAC issues at the Health Care Center.

The Gilfry suffered a broken water main under the floor causing the floor to heave about three inches. We are working with Findorff to remove the concrete floor and stabilize the footing that was undermined. The carpet, flooring and most of the furniture is a total loss. The bottom 18 inches of drywall will need to be replaced on all the walls. It is expected that the lower level of the building will need to be vacated for three months.

A motion was made by Mike Splinter, seconded by Jeanne Dodge, to place report on file. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

Chair Jankowski has two special meeting forms he will bring next month. We are meeting virtually with our contractors on projects and we will talk on that in a further agenda item. Since we are in a new phase of projects, a motion was made by Mike Splinter, seconded by Jeanne Dodge, to approve attending meetings every Friday 7-07, 14, 21, 28 and 8-04. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion / Possible Action: Approve retaining title of tax deed parcels in the name of Portage County for road right-of-way purposes:

1. Parcel 024230717-10.08; County Highway II / Linwood Drive; Town of Linwood
2. Parcel 004210916-02.04; County Highway J; Town of Almond
3. Parcel 026241009-12.07; County Highway A / Koz Lane; Town of New Hope
4. Parcel 010220902-05.07; County Highway D; Town of Buena Vista

Corporation Counsel explained the Highway Commissioner would like these retained in the name of Portage County for road right of way purposes. A motion was made by Matt Jacowski, seconded by Dave Medin, to approve retaining these parcels in the name of Portage County for road right of way purposes. Motion carried by voice vote, with no negative votes.

7. Discussion / Possible Action: Approve listing tax deed parcels for sale on Wisconsin Surplus Online Auction for properties municipalities declined to purchase, and list them at previously set minimum bid amount:

1. Parcel 024230702-15.09; Robin Lane; Town of Linwood; \$50 minimum bid
2. Parcel 022221027-15.05; Badger Drive; Town of Lanark; \$50 minimum bid
3. Parcel 008211015-11.05; 16th Road; Town of Belmont; \$50 minimum bid
4. Parcel 026241029-10.04; Jerry's Lane; Town of New Hope; \$500 minimum bid
5. Parcel 004210916-01.03; 4th Street / 4th Avenue; Town of Almond; \$50 minimum bid
6. Parcel 026241028-14.02; Hotvedt Road; Town of New Hope; \$50 minimum bid
7. Parcel 008211019-10.07; 2nd Avenue; Town of Belmont; \$50 minimum bid
8. Parcel 004210929-01.02; 3rd Street; Town of Almond; \$100 minimum bid
9. Parcel 022221025-05.10; Woodland Road; Town of Lanark; \$600 minimum bid
10. Parcel 022221027-14.10; Badger Drive; Town of Lanark; \$50 minimum bid
11. Parcel 018220731-03.07; Deer Road; Town of Grant; \$50 minimum bid
12. Parcel 018210718-01.07/ Mill Road / 90th Street; Town of Grant; \$200 minimum bid

Corporation Counsel explained the municipalities declined to pursue this list of 12 parcels. A motion was made by Jeanne Dodge, seconded by Mike Splinter, to approve with the minimum bid as listed. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion / Possible Action: Review of tax deed property that did not previously sell on Wisconsin Surplus Online Auction and approve setting a new minimum bid amount to re-list for sale on Wisconsin Surplus Online Auction.
1. Parcel 0222352; 7194 Boelter Lake Court, Almond; assessed value of \$40,700; previous minimum bid of \$20,350

This parcel had a winning bidder on Wisconsin Surplus Online Auction and did not make payment. That bidder can no longer bid on Wisconsin Surplus Online Auction. A motion was made by Mike Splinter, seconded by Jeanne Dodge, to approve relisting property at 7194 Boelter Lake Court with a minimum bid of \$10,000. Motion to Approve carried by voice vote, with no negative votes.

9. Discussion / Possible Action: Approve selling 2019 tax deed parcels and setting a minimum bid amount for sale on Wisconsin Surplus Online Auction:

1. Parcel 281230804100915; 2800 Frontenac Ave., Stevens Point; assessed at \$53,600
2. Parcel 101210934-06.02; 1199 County Road D, Almond; assessed at \$34,900
3. Parcel 0347514; 4169 Lovers Lane, Amherst; assessed at \$70,300

4. Parcel 018220706-03.01; State Highway 54, Town of Grant; assessed at \$18,300
5. Parcel 022221031-08.03; 7542 Oak Hills Drive, Almond; assessed at \$43,800
6. Parcel 17344B3601; 2501 Post Road, Plover; assessed at \$59,800

A motion was made by Matt Jacowski, seconded by Dave Medin, to approve setting the minimum bid on all 6 parcels at one-half of the assessed value. Corporation Counsel clarified we do not have to sell them the first time at the assessed value. Motion to Approve carried by voice vote, with no negative votes.

11. Discussion / Possible Action: Comments from Historical Society regarding pictures and artifacts on Walls in Court House. See email from Historical Society.

Tim from the Historical Society spoke about protecting that Civil War, the Harry Noble memorabilia because the lights do not have any UV filters on them and the written booklet is fading very quickly. There are bugs inside the case and the paneling will release gases that will destroy what is in that case. A motion was made by Mike Splinter, seconded by Matt Jacowski to approve the Historical Society to work with Facilities to move possession to the Historical Society. Motion to Approve carried by voice vote, with no negative votes.

10. Discussion Only: Cinovations consultant proposal for determining an actionable plan for a New Jail, Law Enforcement Center, Courthouse, and Government facilities.

12. Discussion / Possible Action: Update on cost and concept plan for a new Law Enforcement Center and Jail at a new location.

Discussion occurred, no action taken.

13. Discussion / Possible Action: Update on cost and concept plan for Capital Improvement Projects of the County/City Courthouse Building, with Potential Items being but not limited to:
 1. Windows
 2. Elevator
 3. HVAC
 4. Fire Sprinklers
 5. Fire Alarm
 6. New low voltage technology
 7. LED lighting
 8. Security improvements.

Discussion occurred, no action taken.

NEXT MEETING DATE Tuesday, August 1, 2023 3:30 p.m. Annex Conference Room 1 and 2.

Change time of meeting August 1 to 3:00 p.m. to not conflict with Executive Operations meeting at 5:00.

ADJOURNMENT

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to adjourn. Motion carried by voice vote.
Meeting adjourned at 04:12 PM