



PORTAGE COUNTY

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

Tuesday, June 6, 2023

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 786 195 821, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 03:30 PM

Members Present: Jeanne Dodge, Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowsk all attending in person.

Also attending in person: Todd Neuenfeldt, Chris Schultz, Robin Falk, John Pavelski, Scott Soiks, Sheriff Lukas, Al Haga, Tim Reed, and Ryan Kernosky.

Virtually attended by: Vinnie Miresse, Jennifer Jossie, Maria Davis, Sara Raikowski, Brue Omtvedt, William Hlavac, Mike Van Klei, Metro Wire, Cindy Wisinski, Derrick Burdick, DuWayne Jones, Luis Pitarque, and other members of the public.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

CORRESPONDENCE No Correspondence has been received at this time.

APPROVAL OF MINUTES

1. May 9, 2023 Space and Properties Meeting Minutes

A motion was made by Jeanne Dodge, seconded by Mike Splinter, to approve minutes as presented. Motion to Approve carried by voice vote, with no negative votes.

REPORTS

2. Director's Report

Custodial Staffing:

Facilities will be interviewing for the open Custodian Position on Thursday.

Facilities will be listing the Maintenance Technician Position this week.

Emergency Generator:

Facilities replaced the generator at the Ruth Gilfry Building. The vendor will perform the startup tomorrow.

Air Conditioning in the Health Care Center:

The air conditioning unit for the Hillside Meadow (South Wing) Med Room has failed. The replacement is approximately one week out and will cost an estimated \$8,000.00 to replace. The A/C unit for the Activities area was low on refrigerant and has been upgraded to a more environmentally friendly and less expensive refrigerant.

Failed Frequency Drive:

The frequency drive for the air handler is in the process of failing and will be replaced next week.

A motion was made by Matt Jacowski, seconded by Dave Medin, to place on file. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

3. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings

- Special meeting attendance reports

No special meeting requests were presented.

4. Discussion/Possible Action: Develop a cost and concept plan for a new Law Enforcement Center and Jail at a new location.

A motion was made by Mike Splinter, seconded by Jeanne Dodge to open discussion. A motion was made by Matt Jacowski that we work to develop a cost and concept plan or at least a cost estimate for a cost and concept plan to move forward. Mike Splinter and Jeanne Dodge withdrew the initial motions to discuss. Mike Splinter seconded the motion by Matt Jacowski.

4 Yes: Jeanne Dodge, Mike Splinter, Don Jankowski, Matt Jacowski

1 No: Dave Medin

0 Abstain: None

5. Discussion/Possible Action: Develop a cost and concept plan for Capital Improvement Projects of the County/City Courthouse Building.

A motion was made by Matt Jacowski, seconded by Dave Medin, to develop a cost and concept plan for Capital Improvement Projects of the County/City Courthouse Building with a single point access. The motion was amended by Matt Jacowski to split his motion into two parts. One to develop a cost and concept plan for Capital Improvement Projects of the County/City Courthouse Building. The amended motion was seconded by Dave Medin.

The motion to Approve by the following vote:

4 Yes: Dave Medin, Mike Splinter, Don Jankowski, Matt Jacowski

0 No: None

1 Abstain: Jeanne Dodge

A second motion was made by Matt Jacowski to have staff look into a single point secure access for the whole County/City Building, seconded by Dave Medin. Jeanne Dodge will vote for this providing it is very clear that the results of this motion are not tied to the results of the last motion. That any further improvements in that building are not an automatic assumption. All members agree to that. Motion carried by voice vote, with no negative votes.

6. Discussion/Possible Action: Review of tax deed parcel that did not sell on Wisconsin Surplus Online Auction 173-23-0821-14.04A at 3461 River Drive with an assessed value \$37,700 and a minimum bid of \$18,850 and approve setting a new minimum bid to re-list on Wisconsin Surplus Online Auction.

A motion was made by Matt Jacowski, seconded by Jeanne Dodge to relist with a minimum bid of \$1000.00. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE Wednesday, July 5, 2023 3:30 p.m. Annex Conference Room 1 and 2.

ADJOURNMENT

A motion was made by Matt Jacowski, seconded by Mike Splinter, to adjourn. Motion carried by voice vote.

Meeting adjourned at 04:36 PM