



PORTAGE COUNTY

MEETING MINUTES

HEALTH CARE CENTER COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, June 22, 2023

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 919 901 124, then press #

To attend this meeting by video: [Click here to join the meeting](#)

CALL TO ORDER

Meeting called to order at 5:01 p.m.

Members attending in-person: V. Miresse, D. Jankowski, S. Przybylski, and G. Hakala present at 5:12 p.m.

Members attending on-line: None

Members absent: None

Members excused: None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

1. May 17, 2023

A motion was made by S. Przybylski, seconded by D. Jankowski to approve the minutes from May 17, 2023. The motion carried on a voice vote with no negative votes.

PRESENTATION

2. Michael Peer, CLA (CliftonLarsonAllen), Enhanced Demand Analysis

Michael Peer, CLA (CliftonLarsonAllen) presented information on the Enhanced Demand Analysis report. The report was previously prepared in late 2019 and issued in February 2020. M. Peer provided a brief overview of the market changes. M. Peer said the primary market area did not shift much from 2019. The primary market area includes the zip codes 54467, 54481, 54482. The demographic analysis shows that senior income and homeownership is near the State of Wisconsin average. The competition for Community Based Residential Facilities (CBRF) and Memory Care (MC) facilities showed 206 beds for CBRF with 87.3% occupancy and 108 beds for Memory Care with 83.3% occupancy. M. Peer said they would like to see the occupancy rate closer to 94-95%. The skilled nursing facility (SNF) competition shows 50 beds with 58% occupancy. The estimated demand for CBRF beds in 2028 is 47-50 and MC is 12. M. Peer said the residents have access to SNF beds in Portage County. The estimated demand for SNF beds is based on beds-per-thousand analysis. Chair V. Miresse asked would there be enough beds if someone closes. M. Peer said the analysis report is based on current competition and if a competitor enters or leaves the market area it could have a tremendous impact.

REPORTS

3. Chairperson

None.

4. Administrator

M. McDonald, NHA, provided an update on PCHCC. Occupancy is averaging around the mid-20s. We continue to collaborate with Stevens Point Health Services. They recently hired a new executive director which will allow for us to have a closer working relationship link. We continue to wind down from the COVID-19 pandemic. The DHS Infection Preventionist will be onsite this week.

We have discontinued COVID-19 testing unless symptomatic or exposed to COVID-19. The south wing was opened on January 9th. The census on that unit is currently 11. We have not used temporary staffing. We had a recent resignation of a 32 hour CNA and will work with Human Resources to fill the position. We welcomed the new medical director, Dr. Terri Hahn. We are celebrating summer. Some of the residents were able to travel to Plover to enjoy ice cream. We have started making plans for the fall flu clinic. PCHCC has been working closely with Health and Human Services (HHS) to assist while HHS is displaced from their building. Security and licensing concerns must be addressed.

5. Business Manager

- Vendor Invoice List
- Financial Reports

Lynn Lingford, Business Manager, provided an update. We were notified that our cable tv equipment needs to be updated. We are working closely with our Information Technology (IT) department on options for upgrading the equipment. Temporary staffing companies frequently contact PCHCC to see if they can place any of their nursing employees. We have not utilized temporary staffing for several reasons, including cost of the services. PCHCC has needed repairs on some air conditioners. A quote was received for a new air conditioner unit. The length of stay for short-term rehabilitation residents is decreasing. The average short-term length of stay through May 2023 was 19.26 days. We will consider increasing our private room rate, currently at \$310 per day. We will consider decreasing the number of licensed beds, currently at 48 beds.

6. County Executive

John Pavelski, County Executive, reiterated the collaborative effort between PCHCC and HHS. HHS has been temporarily displaced from their building.

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None.

CORRESPONDENCE

None.

NEXT MEETING DATE

8. July 19, 2023 at 5:00 P.M. in Annex Conference Rooms 1 & 2

ADJOURNMENT

Chair V. Miresse adjourned the meeting at 5:56 p.m.

NOTICES