

TRANSPORTATION COORDINATING COMMITTEE (TCC)
MEETING MINUTES
January 21, 2021

1. Call to order/Roll call.

The meeting was called to order by Chairperson Karalyn Peterson at 1:00 p.m.

Present: Via Zoom; Dennis Raabe, Jeanne Dodge, Karalyn Peterson, Steve Kunst, Cindy Piotrowski, Rose Williams, Tanya Mazur

Absent: Kathy Sankey, Ray Reser, Robert Prosch, Mackenzie Kinney

Others Present: Susan Lemke

2. Introductions.

None.

3. Review and approval of the minutes from the December 11, 2020 Transportation Coordinating Committee.

Steve Kunst moved to approve the minutes from the December 11, 2020 Transportation Coordinating Committee meeting. Jeanne Dodge seconded. Ayes all; Nays none; Motion carried.

4. Review and discussion of correspondence received.

None.

5. Public Comment: On matters relating to the charge of the committee (representing transportation service, needs and gaps in Portage County), but not agenda items, may be made at this time under authority of sec. 19.84 (2).

None.

6. Public Notice: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None.

7. Business/Issues: Discussion with possible action on the following:

- **Trust Fund Resolution**

An 85.21 county trust fund needs to be established for the purpose of holding in trust all or part of the 85.21 allocated aid if not expended within a calendar year. Any funds held within the trust fund may be used for vehicle purchases or other capital expenditures that are intended to benefit transportation of seniors throughout Portage County. Cindy Piotrowski noted the resolution will need approval by the County Finance Committee and the ADRC Board following approval to establish a trust fund by the TCC. Karalyn Peterson moved to establish a trust fund for 85.21 allocations, to be used in the event Portage County does not expend all of its section 85.21 transportation grant funds. Dennis Raabe seconded. Ayes all; Nays none; Motion carried.

- **Proposal to increase the contracted cab, per rate fee, for calendar years 2021, 2022, 2023 by the current CPI for the previous 12 months or 3% per year, whichever is greater. Additional passenger**

fees, additional per stop fees, and additional fee per minute waiting time over 5 minutes will remain the same.

Superintendent Lemke explained based on the current CPI increase the cab company rate would increase by \$.10 per trip. Lemke felt that was not an adequate amount given the previous year increase was in the 3% range. Lemke recommended consideration be given to an increase similar to the 3% provided in CY2020. Cindy Piotrowski noted the current rate is well below what other taxi company's charge for rides and therefore felt a 3% increase would be acceptable. Jeanne Dodge agreed and noted if gas prices would increase greatly at some point, the cab company should bring that issue to the TCC as well, as the service provided is very important to the residents of the County. Dennis Raabe moved to approve an increase in the per rate fee for the contracted cab company for calendar years 2021, 2022, 2023 by either the current CPI rate for the previous 12 months, or 3% per year, whichever is greater, with the additional fees to remain the same. Jeanne Dodge seconded. Ayes all; Nays none; Motion carried.

- **5310 Grant Award**

The official CY2021 – 5310 Grant awards have been announced. Central Transportation received \$115,520 for the Mobility Management program, and \$59,288 for the Volunteer Driver program.

- **Staff Update-**

John Alekna announced his retirement from the City, effective January 22, 2021. John has been employed with the City since 2004 as the P.M. Supervisor. Efforts are underway to fill the vacancy as soon as possible.

8. Next meeting date and requested agenda items.

The next TCC meeting will be held on February 18, 2021 at 1:00 p.m. via Zoom.

9. Adjourn.

Chairperson Peterson adjourned the meeting at 1:30 p.m.