

TRANSPORTATION COORDINATING COMMITTEE (TCC)

MEETING NOTICE

**Thursday, January 21, 2021
1:00 p.m.**

Join Zoom Meeting:

<https://zoom.us/j/98007696040?pwd=OG42N3BKRWZvdWkyclRzZnJBS08ydz09>

Meeting ID: 980 0769 6040

Passcode: 572354

**Or: Dial by your location
+1 312 626 6799 US (Chicago)**

AGENDA

- 1. Call to order/Roll call.**
- 2. Introductions.**
- 3. Review and approval of the minutes from the December 11, 2020 Transportation Coordinating Committee.**
- 4. Review and discussion of correspondence received.**
- 5. Public Comment:** On matters relating to the charge of the committee (representing transportation service, needs and gaps in Portage County), but not agenda items, may be made at this time under authority of sec. 19.84 (2).
- 6. Public Notice:** Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.
- 7. Business/Issues: Discussion with possible action on the following:**
 - **Trust Fund Resolution**
 - **Proposal to increase the contracted cab, per rate fee, for calendar years 2021, 2022, 2023 by the current CPI for the previous 12 months or 3% per year, whichever is greater. Additional passenger fees, additional per stop fees, and additional fee per minute waiting time over 5 minutes will remain the same.**
 - **5310 Grant award**
 - **Staff Update**
- 8. Next meeting date and requested agenda items.**
- 9. Adjourn.**

A quorum of the Portage County Board of Supervisors, the Transportation Commission, or the City of Stevens Point Common Council may attend this meeting.

Notice: Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the Transportation Department as soon as possible to ensure a reasonable accommodation can be made at (715) 341-4490, or by mail at 2700 Week Street, Stevens Point, WI 54482. Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for review during the normal business hours from 7:30 a.m. to 4:00 p.m.

TRANSPORTATION COORDINATING COMMITTEE (TCC)
MEETING MINUTES
December 11, 2020

1. Call to order/Roll call.

The meeting was called to order by Chairperson Karalyn Peterson at 1:02 p.m.

Present: Via Zoom; Ray Reser, Dennis Raabe, Jeanne Dodge, Karalyn Peterson, Steve Kunst, Cindy Piotrowski, Rose Williams, Tanya Mazur, Via phone; Kathy Sankey

Absent: Robert Prosch, Mackenzie Kinney

Others Present: Susan Lemke

2. Introductions.

None.

3. Review and approval of the minutes from the October 15, 2020 Transportation Coordinating Committee.

Steve Kunst moved to approve the minutes from the October 15, 2020 Transportation Coordinating Committee meeting. Dennis Raabe seconded. Ayes all; Nays none; Motion carried.

4. Review and discussion of correspondence received.

None.

5. Public Comment: On matters relating to the charge of the committee (representing transportation service, needs and gaps in Portage County), but not agenda items, may be made at this time under authority of sec. 19.84 (2).

None.

6. Public Notice: Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None.

7. Business/Issues: Discussion with possible action on the following:

- **Approval of 85.21 grant application/s.**

Jeanne Dodge moved to approve the CY2021 - 85.21 grant application in the amount of \$181,948 with a local share match of \$36,390. Ray Reser seconded. Ayes all; Nays none; Motion carried.

- **Staff Update-** The Mobility Coordinator position is currently open.

- **Bus Update-** Two new Gillig buses were recently delivered to Central Transportation.

8. Next meeting date and requested agenda items.

The next TCC meeting will be held on January 21, 2021 at 1:00 p.m. via Zoom.

9. Adjourn.

Chairperson Peterson adjourned the meeting at 1:30 p.m.

RESOLUTION NO. _____

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE
COUNTY BOARD OF SUPERVISORS

RE: Establishing a Trust Fund Account for 85.21 Transportation Grant Funds

WHEREAS, the Transportation Coordinating Committee has recommended establishing a trust fund in the event Portage County does not expend all of its section 85.21 Transportation Grant funds; and,

WHEREAS, the balance of grant placed in trust will be used to partially fund new vehicles that will be purchased in 2022; and,

WHEREAS, pursuant to the rules outlined in Chapter Trans 1, Wisconsin Administrative Code, the balance of aid held in trust may not exceed an average daily balance on a quarterly basis of \$80,000; and,

WHEREAS, the county must comply with all rules outlined in Chapter Trans 1 with regard to retaining or holding in trust all or part of the allocated aid in which it receives; and,

WHEREAS, this trust fund will be used before other county owned funds for vehicle purchases or other capital expenditures that are intended to benefit seniors throughout Portage County

NOW, THEREFORE, BE IT RESOLVED by the Portage County Board of Supervisors that a trust fund account be established for 85.21 Transportation Grant funds

BE IT FURTHER RESOLVED that the proper County officials be and the same are hereby authorized to transfer funds to the trust account in accordance with authorized budgetary procedures.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the State of Wisconsin Department of Transportation.

DATED THIS 16th DAY OF FEBRUARY 2021

RESPECTFULLY SUBMITTED,

Cycle 45 (2021) 5310 Grant Awards

<i>Subrecipient</i>	<i>Counties Served</i>	<i>Project Type</i>	<i>Project Detail</i>	<i>Award</i>
ADVOCAP, Inc.	Winnebago	Operating Assistance	Volunteer Drivers	\$ 31,875
Aptiv, Inc.	La Crosse, Monroe, Jackson	Vehicle - Expansion	1 Minivan, Rear-load	\$ 32,800
Barron Co. Developmental Svcs, Inc.	Barron	Vehicle - Replacement	1 Bariatric Van, Rear-load	\$ 40,000
Black River Industries, Inc.	Taylor, Price	Vehicle - Replacement	1 Bariatric Van, Side-load	\$ 41,600
Brooke Industries, Inc.	Fond du Lac, Green Lake	Vehicle - Replacement	1 Medium Bus	\$ 57,400
Center for Independent Living - Western Wisconsin, Inc.	42 counties mostly in NW & NC Wisconsin	Mobility Management	Call-center; mobility management	\$ 86,046
		Operating Assistance	Volunteer Drivers; Travel Coordination	\$ 413,344
Challenge Center, Inc.	Douglas	Vehicle - Replacement	1 Minivan, Rear-load	\$ 32,800
City of Stevens Point	Portage	Mobility Management	Call-Center; Mobility Management	\$ 115,520
		Operating Assistance	Volunteer Drivers	\$ 59,288
County of Adams	Adams	Vehicle - Replacement	1 Bariatric Van, Side-load	\$ 41,600
County of Calumet	Calumet	Operating Assistance	Volunteer Drivers, Demand Response	\$ 16,262
		Vehicle - Expansion	1 Minivan, Rear-load	\$ 32,800
County of Columbia	Columbia	Vehicle - Replacement	1 Minivan, Rear-load	\$ 32,800
County of Dodge	Dodge	Vehicle - Replacement	1 Minivan, Side-load	\$ 32,800
County of Jefferson	Jefferson	Mobility Management	Mobility Management services	\$ 66,989
		Vehicle - Expansion	1 Minivan, Rear-load	\$ 32,800
County of Kenosha	Kenosha	Operating Assistance	Accessible Medical Service	\$ 23,331
County of Langlade	Langlade	Vehicle - Replacement	1 Medium Bus (Lg.) - Honeycomb	\$ 59,200
County of Manitowoc	Manitowoc	Mobility Management	Mobility Management services	\$ 68,682
County of Monroe	Monroe	Vehicle - Replacement	1 Bariatric Van, Side-load	\$ 41,600
County of Racine	Racine	Mobility Management	Mobility Management services	\$ 19,242
County of Richland	Richland	Operating Assistance	Demand-response Transportation	\$ 11,172
County of Rock	Rock	Mobility Management	1-on-1 & Group Travel Training	\$ 52,149
County of Rusk	Rusk	Mobility Management	Mobility Management services	\$ 39,247
County of Sauk	Sauk	Operating Assistance	Volunteer Drivers; Fixed-route service	\$ 52,626
County of Sawyer / Lac Courte Oreilles Transit Commission	Barron, Washburn, Sawyer, Bayfield, Ashland, Iron, Price	Mobility Management	Mobility Management services	\$ 108,232
County of Shawano	Shawano	Vehicle - Replacement	1 Large Bus - Honeycomb	\$ 86,400
County of Sheboygan	Sheboygan	Operating Assistance	Volunteer Drivers	\$ 14,694
		Vehicle - Replacement	1 Medium Bus	\$ 57,400
County of Vernon	Vernon	Operating Assistance	Volunteer Drivers	\$ 10,582
County of Waupaca	Waupaca	Operating Assistance	Demand-response & Volunteer Drivers	\$ 6,821
Crawford Co. Opportunity Ctr., Inc.	Crawford, Grant	Vehicle - Replacement	1 Medium Bus	\$ 57,400
Disabilities Services, Inc.	5 Central WI counties	Operating Assistance	Fixed Route service	\$ 41,618
Diversified Services, Inc.	Burnett, Polk	Vehicle - Replacement	1 Medium Bus (Lg.) - Honeycomb	\$ 58,100
Door-Tran, Inc.	Door	Mobility Management	Mobility Management services	\$ 65,141
		Operating Assistance	Volunteer Drivers & Voucher Program	\$ 22,387
East Shore Industries, Inc.	Kewaunee	Vehicle - Expansion	1 Bariatric Van, Side-load	\$ 41,600
Endeavors Adult Dvpmnt. Ctr., Inc.	6 NW WI counties	Vehicle - Replacement	1 Medium Bus - Honeycomb	\$ 58,800
Green Valley Enterprises, Inc.	Dodge	Vehicle - Replacement	1 Medium Bus-Honeycomb	\$ 58,800
Greenco Industries, Inc.	Green, Lafayette	Vehicle - Replacement	1 Minivan, Rear-load	\$ 32,800
Hodan Community Svcs., Inc.	Iowa, Lafayette, Grant	Vehicle - Replacement	1 Large Bus	\$ 79,200
Lutheran Social Services of Wisconsin & Upper Michigan, Inc.	Outagamie, Winnebago, Calumet, Waupaca	Mobility Management	Travel Training & Mobility Management	\$ 41,813
		Operating Assistance	Volunteer Drivers; Elderly Cycling	\$ 24,213

Cycle 45 (2021) 5310 Grant Awards

<i>Subrecipient</i>	<i>Counties Served</i>	<i>Project Type</i>	<i>Project Detail</i>	<i>Award</i>
Muskego Senior Taxi Service, Inc.	Waukesha	Operating Assistance	Volunteer Driver Program	\$ 38,041
New Hope Center, Inc.	Calumet, Manitowoc	Mobility Management	Mobility Management services	\$ 41,537
		Operating Assistance	Fixed Route service	\$ 36,480
		Vehicle - Replacement	1 Bariatric Van, Side-load	\$ 41,600
NEWCAP, Inc.	Marinette, Oconto	Mobility Management	Mobility Management services	\$ 73,564
		Operating Assistance	Medical Mileage Reimbursement	\$ 5,552
North Central Health Care	Marathon, Lincoln	Vehicle - Replacement	1 Medium Bus	\$ 57,400
North Country Independent Living, Inc.	8 counties in Northwestern Wisconsin	Mobility Management	Mobility Management services	\$ 22,173
		Operating Assistance	Volunteer Drivers & Voucher Program	\$ 99,750
Northwoods, Inc.	Columbia, Marquette, Sauk	Vehicle - Replacement	1 Medium Bus	\$ 57,400
Opportunity Dvprmt. Centers, Inc.	Portage	Vehicle - Replacement	1 Minivan, Rear-load	\$ 32,800
Opportunity of NC Wisconsin, Inc.	Marathon, Wood, Portage	Vehicle - Replacement	1 Minivan, Rear-load	\$ 32,800
RSVP of Rock County, Inc.	Rock	Operating Assistance	Volunteer Drivers	\$ 11,638
Senior Connections, Inc.	4 NW WI counties	Vehicle - Replacement	1 Minivan, Side-load	\$ 32,800
Southwest Opportunities Center, Inc.	Grant	Vehicle - Replacement	1 Large Bus	\$ 79,200
Southwest Wisconsin Community Action Program, Inc.	Grant, Green, Iowa, Lafayette, Richland	Mobility Management	Call-Center; Mobility Management	\$ 201,334
		Operating Assistance	Volunteer Drivers	\$ 187,078
St. Coletta of Wisconsin, Inc.	Jefferson, Dodge, Waukesha	Vehicle - Replacement	1 Medium Bus	\$ 57,400
The Threshold, Inc.	Washington	Vehicle - Replacement	1 Minibus, Dual-Axle	\$ 47,300
Tomahawk Area Interfaith Volunteers	Lincoln, Oneida, Price	Operating Assistance	Volunteer Drivers	\$ 13,241
		Vehicle - Replacement	1 Bariatric Van, Side-load	\$ 41,600
Tri-State Regional Ambulance, Inc.	9 SW WI counties	Vehicle - Replacement	1 Minivan, Rear-load	\$ 32,800
Ventures Unlimited, Inc.	Washburn	Vehicle - Replacement	1 Bariatric Van, Side-load	\$ 41,600
Vernon Area Rehabilitation Center, Inc.	11 SW & SC WI counties	Vehicle - Replacement	1 Medium Bus	\$ 57,400
VIP Services, Inc.	Walworth	Vehicle - Replacement	1 Medium Bus	\$ 57,400

Below is the current rates for Cab Service.

COST OF SERVICE:

- Purchaser agrees to pay the Provider at the following rates for the services area of Portage County and surrounding areas per one way trips:

Costs for authorized trips base rate:

- **Year 1- \$8.50 per trip- CY2019**

\$1.50 - Additional Passenger Fee

\$2.00 - Additional fee per extra stop

\$1.00 - Additional fee per minute waiting time over 5 minutes

Additional fee per loaded mile outside the Stevens Point City Limits:

\$1.00 - Up to 10 miles

\$1.50 - Eleven (11) - twenty-five (25) miles

\$2.00 - More than 25 miles

- **Year 2 - \$8.75 per trip - CY2020 2.94% increase**

\$1.50 - Additional Passenger Fee

\$2.00 - Additional fee per extra stop

\$1.00 - Additional fee per minute waiting time over 5 minutes

Additional fee per loaded mile outside the Stevens Point City Limits:

\$1.00 - Up to 10 miles

\$1.60 - Eleven (11) - twenty-five (25) miles

\$2.10- More than 25 miles

- **Year 3-5 - CY2021 - CY2022 - CY 2023**
- **Per Trip rate will be adjusted based on current CPI Additional fees will remain as per Year 2.**

The current Consumer Price Index (CPI) percentage according to the Bureau of Labor Statistics is 1.2%.

CY2021 rate with the current CPI rate of 1.2% = \$8.85 per trip

Minimum proposed rate increase:

CY2021 rate with 3% increase = \$9.01 per trip